



**First-St. Andrew's United Church  
COUNCIL MEETING  
March 15, 2016  
Proudfoot Hall, 7:00 pm**

**Present:** Linda Badke, Paul Cooper, Audrey Coulthard, Michelle Down, Doug Gonder, Tara Gonder, Harold Jackson, George Jolink, Laurel Kenney, Bill Knowles, Brenda McManus, Paul Merritt, Bruce Moor, Pat Pettit, Jo Ann Silcox, Bob Swartman, Allyson Watson, Jane Westmorland, Katherine Wonfor

**Regrets:** John Eberhard, Jean Knowles, David Manness, Allyson Watson

The regular meeting of Council was called to order at 7:00 pm by Bob Swartman, Chair. A quorum was present.

**1.0 Invocation:** The Rev. Michelle Down led Council in A Covenant of Faithful Leadership.

**2.0 Welcome Remarks from the Chair:** Bob Swartman welcomed Pat Petitt, new co-chair of MOE, and all Council members to the March meeting. Bob thanked Jo Ann for leading Council over the past three years.

**3.0 Approval of Agenda**

MOTION: That the Council Meeting Agenda of Tuesday, March 15, 2016 be approved.  
MOVED: By George Jolink, seconded by Jo Ann Silcox. Motion carried.

**4.0 Approval of Minutes**

MOTION: That the Council Meeting Minutes of February 16, 2016 be approved.  
MOVED: By Jane Westmorland, seconded by Audrey Coulthard. Motion carried.

**5.0 Business Arising from the Minutes**

**5.1 The Lunch Bunch**

The Lunch Bunch held its first gathering on March 8<sup>th</sup>. Thirty-two charter members attended.

**6.0 Committee Reports**

**6.1 Christian Development**

Written report circulated.

**6.2 Communications and Marketing – Doug Gonder**

Written report circulated.

Committee reports are now posted on the FSA website.

### **6.3 Finance – Harold Jackson**

Financial reports at February 29, 2016 were circulated.

A presentation explaining how the budget is prepared was circulated to Council. Harold explained that the budget is a guide for the year based on history, committee submissions, contracts, and commitments. A budget is a means of measuring financial progress and is an intention not a prescription.

### **6.4 Membership and Nurture – Audrey Coulthard**

Written report circulated.

Work continues on updating the membership roll. The Committee is looking for a volunteer to take digital photos for an in house directory.

### **6.5 Ministry and Personnel – Bruce Moor**

Ashley Dwyer will be thanked for her work and presented with a gift after the service on April 10<sup>th</sup>.

Thanks to Jo Ann Silcox who has volunteered to provide office coverage while the position of Administrative Assistant is vacant.

### **6.6 MOE – Pat Petitt**

Written report circulated.

A successful Amnesty lunch and write-a-thon took place on March 6. Sixty people enjoyed a lunch prepared by the MOE Committee.

### **6.7 Music – Paul Cooper**

- An updated brochure “A History of Our Pipe Organs” was distributed. Thanks were expressed to Anne Cummings and Paul Merritt for their work on the brochures for the music program.
- The St. Lawrence String Quartet will be performing at FSA on April 11<sup>th</sup>. Proceeds from the concert will support the church operating fund.
- Paul Merritt’s contributions to FSA will be celebrated in May.

### **6.8 Nominations – Jo Ann Silcox**

Written report circulated.

### **6.9 Property – George Jolink**

Written report circulated.

Two major projects are nearing completion: the dimmer panel in the sanctuary and the upgraded sound management software.

Property is considering a request from the Worship Committee to remove a row of pews in front of the balcony to create a transverse aisle.

An opportunity for community partnership has arisen with the Woodfield Resettlement Group. The Group hopes to sponsor a Syrian refugee family and are fundraising and collecting donations through the Mennonite Central Committee. The Group has requested the use of Proudfoot Hall to hold a spaghetti dinner fundraiser on Friday, May 6<sup>th</sup>.

MOTION: To approve a liquor licence for a cash bar on Friday, May 6, 2016 for a fundraising dinner being held by the Woodfield Resettlement Group in Proudfoot Hall.  
MOVED: By George Jolink, seconded by Jo Ann Silcox.  
DISCUSSION: The Woodfield Resettlement Group will have insurance. The dinner will be catered.  
MOTION CARRIED.

MOTION: That First-St. Andrew's United Church support the Woodfield Resettlement Group by donating the rental fee for Proudfoot Hall and the kitchen on May 6, 2016.  
MOVED: By George Jolink, seconded by Pat Pettit.  
DISCUSSION: Council considered if donating the rental fee would set a precedent for other groups who request to use the church facilities. The fee for renting Proudfoot Hall is \$350 and to rent the kitchen is \$150.  
AMENDED MOTION: That First-St. Andrew's United Church support the Woodfield Resettlement Group with a donation.  
MOVED: By Paul Cooper, seconded by Jane Westmorland. MOTION CARRIED.

MOTION: To donate \$350 from the Administration line of the budget to the Mennonite Central Committee for the purposes of the Woodfield Resettlement Group.  
MOVED: By Paul Cooper, seconded by Jo Ann Silcox. MOTION CARRIED.

**6.10 Stewardship – Tara Gonder**  
Written report circulated.

**6.11 Trustees**  
No report.

**6.12 Worship – Jane Westmorland**  
Written report circulated.

A Good Friday Service with Metropolitan United Church will be held at FSA. The loose collection from the service will be donated to the Mission and Service Fund.

## **7.0 Group Reports**

**7.1 Presbytery – Bill Knowles, Linda Badke**  
Written report circulated.

Presbytery will meet at FSA on Tuesday, April 26<sup>th</sup>.

**7.2 UCW – Laurel Kenney**

A presentation by Salthaven Wildlife Rehabilitation and Education Centre will be held on March 16<sup>th</sup>. All are welcome.

**7.3 Staff – Michelle Down, Brenda McManus, Paul Merritt**

- A book launch for "Already Missional" by the Rev. Dr. Brad Morrison will be held at FSA in partnership with Metropolitan on April 2<sup>nd</sup>.

- The next town hall has been scheduled for Thursday, April 28 from 5 to 7 pm. Members have expressed interest in learning more about church finances and the establishment of the Ad Hoc Planning Committee approved at the March meeting of Council.

## **8.0 New Business**

### **8.1 Ashley Dwyer**

Ashley Dwyer, Administrative Assistant, has accepted a position at Western University and will be leaving FSA.

MOTION: Council expresses their appreciation to Ashley Dwyer for her contributions to First-St. Andrew's United Church.

MOVED: By Harold Jackson, seconded by Paul Cooper. Motion carried.

### **8.2 Retirement of Paul Merritt – Paul Cooper**

MOTION: That Council grant permission to hang a photographic portrait of Paul Merritt in FSA in honor of Paul's leadership of the music program over the past 32 years.

MOVED: By Paul Cooper, seconded by Bruce Moor.

DISCUSSION: Property and Music will decide on an appropriate location for the portrait.

MOTION CARRIED.

The Rev. Michelle Down closed the meeting with prayer.

The meeting was adjourned at 8:10 pm.

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Bob Swartman, Chair

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Katherine Wonfor, Secretary