



**First-St. Andrew's United Church
COUNCIL MEETING
May 17, 2016
Proudfoot Hall, 7:00 pm**

Present: Linda Badke, Audrey Coulthard, Barb Dalrymple, John Eberhard, Donna Fraleigh, Doug Gonder, Tara Gonder, Tom Hiscock, George Jolink, Laurel Kenney, Michael Mandich, David Manness, Paul Merritt, Bruce Moor, Pat Pettit, Kerry Stover, Bob Swartman, Allyson Watson, Katherine Wonfor

Regrets: Paul Cooper, Michelle Down, Bill Knowles, Jean Knowles, Jo Ann Silcox, Jane Westmorland

The regular meeting of Council was called to order at 7:00 pm by Bob Swartman, Chair. A quorum was present.

1.0 Invocation: The Rev. Tom Hiscock encouraged Council to “take the brakes off” and work for and encourage all corners of the congregation, not just the committees we represent. Tom opened the meeting with prayer.

2.0 Welcome Remarks from the Chair: Bob Swartman welcomed Council members to the May meeting.

3.0 Approval of Agenda

It was requested that the following items be added to the agenda under New Business:

- Report from the Planning Committee
- Fundraising Opportunity

MOTION: That the Council Meeting Agenda of Tuesday, May 17, 2016 be approved with the above additions.

MOVED: By Allyson Watson, seconded by David Manness. Motion carried.

4.0 Approval of Minutes

MOTION: That the Council Meeting Minutes of April 19, 2016 be approved.

MOVED: By Allyson Watson, seconded by George Jolink. Motion carried.

5.0 Correspondence

5.1 Letter from Harold Jackson

Harold Jackson has resigned as Treasurer and Chair of the Finance Committee. Harold has been a member of the Committee for over nine years, and Chair and Treasurer for the past six years.

Bob Swartman replied to Harold's letter and thanked him on behalf of Council for his contributions as Treasurer and Chair of Finance.

5.2 Mount Zion United Church

Mount Zion is looking for people to lead Sunday Services and asked if FSA had any names to share. Bob Swartman will respond to this request.

6.0 Business Arising from the Minutes

6.1 Volunteers to Count Collection – Allyson Watson

A request for volunteers to count collection was placed in the bulletin and there is now a list of volunteers available.

- Custodial staff and the Narthex Coordinator will place the collection in the safe after the Sunday Service.
- On Monday morning a volunteer and office staff will count the collection and prepare the deposit.
- To protect the confidentiality of the donors, only the office staff will see donor names, the volunteer will be responsible for verifying the cash count and number of cheques.

Council recommended that the process for handling the collection and other funds be returned to the responsibility of the Finance Committee. Donna Fraleigh will take this recommendation to the next meeting of Finance.

7.0 Committee Reports

7.1 Christian Development – Allyson Watson

Written report circulated.

On June 5th the Sunday service will be held at Camp Kee Mo Kee. A bus with wheelchair access will be available. Please encourage everyone to attend.

7.2 Communications and Marketing – Doug Gonder

Written report circulated.

7.3 Finance – Donna Fraleigh

Financial reports at April 30, 2016 were circulated.

Brenda McManus, Church Administrator, and Harold Jackson, Treasurer and Chair of Finance have resigned from their positions. Council expressed their appreciation to Brenda and Harold. The financial reporting is in good order.

The Finance Committee recommended that representatives from the Board of Trustees, and the MOE, Music and M&P Committees sit on Finance.

The Finance Committee will explore ways to communicate financial information, including fundraising results and Sunday collection data, to the congregation.

7.4 Membership and Nurture – Audrey Coulthard

Written report circulated.

The Membership and Nurture Committee has been discussing whether to ask for voluntary donations at Coffee and Conversation. Council agreed to continue with this practice.

7.5 Ministry and Personnel – Bruce Moor

A formal farewell for Brenda McManus, Church Administrator, is planned for June 12th.

Due to staff vacancies, Kerry Stover has assumed many of the responsibilities of the Church Administrator, and Jo Ann Silcox is volunteering to cover the front office. Council thanked Kerry and Jo Ann for taking on these additional duties.

M&P requested that any individual or Committee that has suggestions regarding staffing to please submit the suggestions in writing.

The search for a Director of Music is proceeding well. Over 30 applications have been received and three to five candidates will be invited for interviews in June.

7.6 MOE – Barb Dalrymple

Written report circulated.

7.7 Music – Paul Merritt

Written report circulated.

- Congratulations to Paul Merritt who is receiving an award from the Royal Canadian College of Organists.
- A choir concert will be held on Saturday, May 28th.

7.8 Nominations – Audrey Coulthard

MOTION: To approve Dale Pettit as Treasurer and Co-Chair of Finance, Mike Bancroft as Co-Chair of Finance, and Lesley Pergau as a member of the Finance Committee.

MOVED: By Audrey Coulthard, seconded by Donna Fraleigh. Motion carried.

7.9 Property – George Jolink

Written report circulated.

The Property Committee was thanked for the care they take of the building and their proactive approach to maintenance.

7.10 Stewardship – Tara Gonder

Tara Gonder, Chair of Stewardship, requested a discussion regarding the terms of reference of the Stewardship Committee. The current terms focus on the finances of the church and fundraising, not on the work of the people of the church.

Two projects being led by Stewardship are:

- Time and Talent survey
- Stewardship Fair for committees to share their work

Council members voiced their support of broadening the focus of Stewardship beyond finances and continuing with the Time and Talent survey and the Stewardship Fair. Stewardship is committed to working in cooperation with other committees.

MOTION: That the Time and Talent survey and Stewardship Fair be continued to be led by the Stewardship Committee.

MOVED: By George Jolink, seconded by Allyson Watson. Motion carried.

The Stewardship Committee requires additional members. Michael Mandich agreed to sit on the committee. Jo Ann Silcox, Chair of Nominations, will be asked to help find other volunteers.

7.11 Trustees – David Manness

Written report circulated.

The Eleven Point Plan to reduce the deficit needs to be reviewed for 2016 implementation. The co-chairs of Trustees will coordinate this review and bring forward recommendations to Council.

7.12 Worship – Kerry Stover

Written report circulated.

At its April 26, 2016 meeting Middlesex Presbytery approved, on the recommendation of the Middlesex Presbytery Education and Students Committee, that the studies of Kerry Stover at Huron College be recognized.

8.0 Group Reports

8.1 Presbytery – Linda Badke

Written report circulated.

8.2 UCW – Laurel Kenney

- Sunday, June 19th the UCW is hosting a Strawberry Social in honour of Paul and Enid Merritt.
- Nancy Quinn is the new Tidings representative for the UCW.
- The Bread Not Stones initiative is bringing their message to the mayors of London and Sarnia and hope to meet with the City Councils.

8.3 Staff – Tom Hiscock, Paul Merritt, Kerry Stover

- Council was asked to support the staff through the many changes taking place.
- Tom Hiscock asked Council to consider the value of having an eight month ministerial intern at FSA. The internship helps a student minister develop and is a wonderful experience for the congregation. This would require FSA to be designated as a learning site. Tom Hiscock and Jo Ann Silcox supervise interns.

MOTION: To approve in principle FSA being designated as a learning site and ask Tom Hiscock and Jo Ann Silcox to investigate and report back to council with a recommendation.

MOVED: By John Eberhard, seconded by Barb Dalrymple. Motion carried.

9.0 New Business

9.1 Report from the Planning Committee – Michael Mandich

The Planning Committee is prioritizing ideas. The Committee is using appreciative inquiry as a method to look at what is happening at FSA. The Committee asks for all to be open to creativity and newness.

9.2 Committee Terms of Reference – Bob Swartman

Committees are requested to review their terms of reference as found in the Statement of Policies and Procedures.

9.3 Fundraising Opportunity – George Jolink

A fundraising opportunity is available for FSA to partner with the Victoria Playhouse, Petrolia in April 2017. Victoria Playhouse would offer a concert style performance at the church. Proceeds would benefit FSA and a second charity to be identified by us. FSA would be responsible for marketing and ticket sales.

MOTION: That Council endorses a fundraising project in partnership with Victoria Playhouse in April 2017.

MOVED: By George Jolink, seconded by David Manness. Motion carried.

The Rev. Tom Hiscock closed the meeting with prayer.

The meeting was adjourned at 9:10 pm.

Bob Swartman, Chair

Katherine Wonfor, Secretary