

First-St. Andrew's United Church

Where liberal theology meets the best of tradition.

An inclusive Christian family encouraging spiritual growth through Worship, friendship, learning and action.

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London, Ontario, N6B 1X6

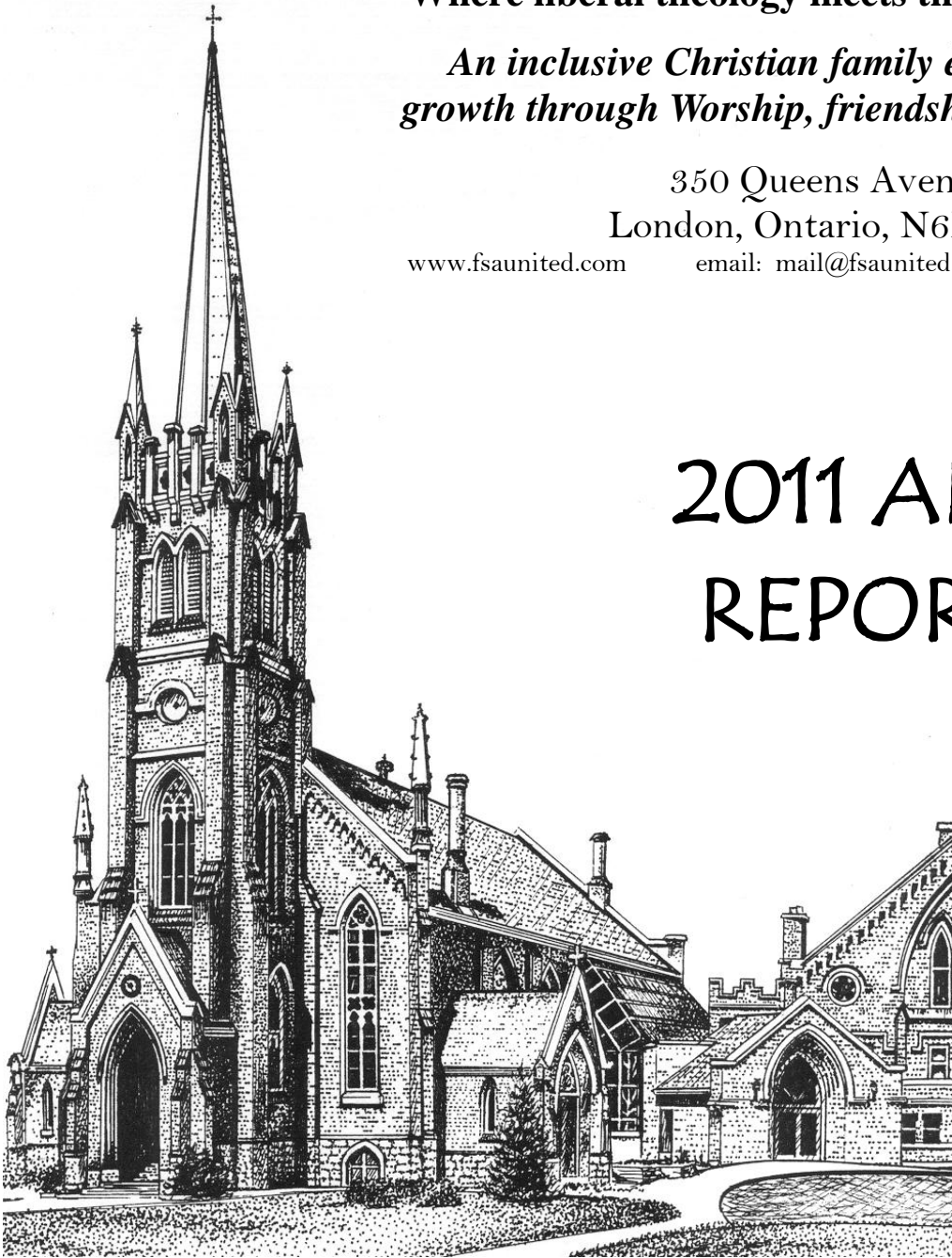
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2011 ANNUAL REPORT

12 February 2012



FIRST-ST. ANDREW'S STAFF

Rev. Dr. Kate Crawford, *Minister of Worship & Administration*

Rev. Tom Hiscock, *Supply Part-time*

Paul Merritt, *Director of Music*

Susan Scorgie, *Church Administrator (January-September)* Debra Low, *Church Administrator (September -)*

Maureen Scarborough, *Administrative Assistant*

Geoff Bottomley and Valerie De Jong, *Custodians*

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FROM THE MINISTER OF WORSHIP AND ADMINISTRATION AND PASTORAL CARE

For I am convinced that neither death, nor life, nor angels, nor rulers, nor things present, nor things to come, nor powers, nor height, nor depth, nor anything else in all creation will be able to separate us from the love of God in Christ Jesus our Lord. (Romans 8:38-39)

Brothers and Sisters,

This year is my first full calendar year in ministry with you, and also includes the first 12-month period that I have served with you, from August 2010 to August 2011. It certainly was busy!

During 2011 we bid farewell to two long-serving staff members, the Rev. Susan Shelstad, our Minister of Christian Development, and Susan Scorgie our Church Administrator. Easing their transition off our staff team, and facilitating the integration into the team of two new staff members has been a key component of my administrative role this year. We were so pleased to welcome a temporary, part-time Minister of Christian Development and Pastoral Care, in the Rev. Tom Hiscock, and new Church Administrator, Debra Low. I was also covering all clergy roles within the pastoral charge for the six months from January to June, with much help from willing volunteers, and the kind forbearance of those who had to wait for me to get jobs done!

Within our pastoral charge I offer leadership in all worship services, preaching at the majority. I also regularly support and attend the following: Council, Communications and Marketing, Worship, Trustees, Stewardship, Nominations and MOE. This year I also tried to attend as many of the following as I was able, until Rev. Tom arrived: Christian Development, Property, Membership and Nurture, Family Potluck suppers and Supper Club.

Beyond committee meetings I also visited in hospitals and homes, conducted funerals (we had some hard losses this year), and weddings as usual. I took on leadership of the Thursday Morning Bible Study, and the Confirmation class. I continued support and training of the fine team of Lay Leaders who assist in worship, worked with the Ministry and Personnel Committee on two special projects, refining the terms of the Clark Fund for Education and drafting a new Staff Handbook. I assisted the small Proudfoot Lecture group in welcoming Bishop John Shelby Spong in the fall, and also assisted the Worship Committee in welcoming the Rev. Ann Corbett for our Anniversary service. On behalf of Council I attended a "Faithful Readiness" workshop, for emergency preparedness, and walked in the London PRIDE parade.

Ministers also contribute at the Presbytery and Conference levels of our court system. I attend presbytery meetings bi-monthly, and Women in Ministry lunches monthly. I also serve on the Pastoral Oversight Committee, as well as the 75 Blackfriars Visioning Committee. My involvement at Conference was limited to attending the annual meeting, held in Sault Ste. Marie in May.

I have also been engaged in the wider community of London and beyond. I attend a community clergy lunch when I am able. I continue a very rewarding involvement with the Multi-faith Social Action Coalition, which was active in both the Provincial and Federal elections of 2011, as well as the Occupy London movement. I was invited to be the anniversary speaker for the London presbyterial of the UCW at Lambeth in February, and a lunch-time speaker at the Lenten series at Metropolitan United Church. I accepted an invitation to be involved in the Interfaith Dialogue Institute of London (a Turkish friendship group), and began conversations with the London Mosque which have led to a meeting between our

Council and their Board early in 2012, and took part in an interfaith conversation on suffering hosted by the London Free Press. I also represented FSA nationally when I gave a workshop on preaching at “Worship Matters” in Toronto in June, and had an article on ministry published in “Touchstone” magazine.

Lastly, I am grateful to thank you for the three weeks of leave which you afford me, with financial support, so that I am able to attend seminars and workshops which strengthen my ministry. This year I attended the Festival of Homiletics in Nashville, TN, in May; Berwick United Church Camp in August in Nova Scotia, where I am the Worship Superintendent; and Ministry in Motion, a conference on transformation leadership held in Burlington, Ont. in October.

In all these efforts I feel most blessed to be called to work with you, among you and for you in the service of Jesus Christ. My understanding is that my job is to ‘make disciples,’ and I measure my success by your engagement, vitality and joy in your own ministries. Thank you for allowing me to walk with you through this last year.

Rev. Dr. Kate Crawford

FROM THE PART TIME SUPPLY MINISTER

It is with great joy I submit my report for the second half of 2011, as Part-Time Supply Minister. This 20 hours per week position encompasses pastoral care, Christian Education and pulpit supply as required. During July and August orientation and pulpit supply were my prime responsibilities. Every church has its own way of operating and everything was new. FSA reliance on computers was a challenge at first but I am finding my way after six months. In September I met the Christian Development Committee and my work shifted to supporting Christian Education in the congregation. I have been going out of worship after the Children’s Time to be with the youth during church. A significant part of that time this fall was spent planning the Youth Service for December. It seems to be helpful to release ministerial staff to work directly with the Sunday School. Visitation has been accomplished around other requirements of the position. I have made 55 formal visits on your behalf during this period of time. As part of the staff team I have conducted 2 funerals, several weddings, four bible study sessions and a course on Structures of the United Church of Canada. As part of FSA’s support of the wider church I have continued to supervise Tom Dunbar who will be ordained this spring at the Annual Meeting of London Conference. I have also been on Brad Johnson’s discernment committee as he looks toward ordination. This last six months has been an exciting time in my ministry and I look forward to serving the congregation for another six months as you complete the JNAC report and the search process for permanent staff.

Rev. Tom Hiscock

FROM THE DESK OF PAUL MERRITT, DIRECTOR OF MUSIC

In his poem “Music”, Walter de la Mare opens with the line “When music sounds, gone is the earth I know”. All of our musicians hope that this sentiment is true for us at First-St. Andrew’s. The music offered in worship and concerts takes us beyond ourselves to deep and rich spiritual places.

The following people helped keep the music sounding in 2011:

The Junior Joyfuls:	Joanne Richardson, Director (Fall) Jean Wuensch, Accompanist Marion Wilson, Accompanist
The Joyful Singers:	Enid Merritt, Co-Director Paul Merritt, Co-Director Shelley Kostecki, Choir Helper Grace MacPhail-Wagner, Choir Helper Ann MacPhail, Gowns Kes Sebborn, Gowns Wes Sole, Sound Technician
Youth Trio	Paul Merritt, Conductor
The Laudamus Bells:	Barbara Plante, Director
Senior Choir Soloists:	Sonja Gustafson, Soprano Terese Sirek Ng, Alto Ross Dodington, Bass
First-St. Andrew’s Strings:	Bruce Richardson, Conductor
Music Committee:	Paul Cooper, Chair
Eberhard Vocal Scholar:	Valerie De Jong (Spring) Jordan Baldwin (Fall)
Concert Series:	Enid Merritt, Publicity Friends of Music Donors

And all the singers and instrumentalists who so generously provide special music services, concerts and other events.

We owe a great debt of thanks to Valerie de Jong who has completed a three year term as our Eberhard Vocal Scholar. Valerie has given so much to our church in many other than singing. Thank Valerie! We welcome Jordan Baldwin as our Vocal Scholar and know he will bring many gifts to that role.

In a year of many highlights the following were particularly memorable:

The choir’s April performance (a London premiere) of Howard Goodall’s “Eternal Light”, a new and very moving work.

The Joyful Singers’ presentation of the musical “A Technicolour Promise” on May 1st.

The Noon Recitals that featured some of our young performers.

The participation in a number of Worship services including the wonderful December 11

Youth Service of our new Youth Trio: Grace MacPhail-Wagner, Fiona Robson and Jacob Feeney.

As we celebrate the successes of this past year, let us continue to forge a future that is grounded “in the earth we know” but also filled with a spirit of exploration and an excitement about what 2012 will bring.

Paul Merritt, Director of Music

FROM THE CHAIR OF COUNCIL

Each year at the Annual General Meeting we reflect on the year that was and plan for the year that will be. I find myself wondering where the time goes and yet when I look at what we have accomplished as a united Christian family, I wonder how did we manage to do so much.

Each of your committees of council has worked tirelessly in their own jurisdictions to take care of First-St. Andrew's in order to ensure that each of us continues to benefit from all that is offered. This year saw the creation of new marketing materials, the development of new policy with respect to Accessibility Standards, and a renewed emphasis on Stewardship and Sustaining the Heartbeat. First-St. Andrews underwent major property renewal projects over the summer as some priority 1 items from the Avis report have been addressed. Ministry and Personnel had the opportunity to recognize the efforts of retiring staff in saying farewell to Susan Shelstad and Sue Scorgie who had given so much over their years with us. At the same time they welcomed Reverend Tom Hiscock and Debra Low as our incoming staff. Finance and Stewardship have worked hand in hand to ensure we remain viable and healthy. As always MOE continues to assist us in reaching out to the broader community both in London and beyond. In addition to all these efforts, council has begun a process of partnership with the board of the London Mosque to build understanding between our two faith communities. These are but a few examples of the work your council has undertaken this past year. On behalf of the congregation I wish to express sincere thanks to all members of council for the work they do. In particular I wish to thank those committee members who are stepping down or moving on for your gifts of talent and time. First St Andrews relies heavily on its volunteers and many of you play significant roles in the life of our church.

On behalf of council and the congregation I also wish to acknowledge our staff for the outstanding work they do each day. Kate, Tom, Paul, Debra, Maureen, Geoff and Valerie we value your efforts and we thank you.

In closing let me say that I am humbled by the thought that I have been entrusted by you to serve as your council chair. Thank you for your ongoing support.

Respectfully Submitted,
George Jolink, Chair

Members of Council:

Katherine Wonfor – Secretary	Laurel Kenney – UCW
Jackie Williams – Nominating	Kate Crawford, Tom Hiscock – Ministers
Harold Jackson – Finance	Paul Merritt – Director of Music
Jane Hill – Ministry and Personnel	Debra Low – Church Administrator
Janice Elliott – Mission Outreach and Environment	Donna Travis – Membership and Nurture, & Volunteer Coordinator
Paul Cooper – Music	
Mary Ann Hodge – Property	
Judith Walker - Stewardship	
John Eberhard, David Manness – Trustees	
Jo Ann Silcox – Worship	
Doug Gonder – Ad Hoc Marketing and Communications	
Bill & Jean Knowles, Linda Badke – Presbytery Representatives	
Barbara Dalrymple, Alternate Presbytery Rep	

BOARD OF TRUSTEES - CHAIR'S REPORT

Your Board of Trustees met officially on February 7th, May 9th, September 12th and November 7th of 2011.

Trustees include: John Eberhard (Co-Chair), David Manness (Co-Chair and Investment Committee Chair), Russ Gonder (Insurance Committee Chair), Stan Hill (Long Term Giving Committee Chair), June McKay (Memorials Committee Co-Chair), Russ Monteith, Bill Peel, Robin Procnier, Bob Schram, Bob Slater (Memorials Committee Co-Chair), Katherine Wonfor (Secretary). Also attending Trustee meetings on regular invitation are: Kate Crawford (Minister of Worship and Administration), Harold Jackson (Chair of Finance) and Russ Scorgie (Representative of Property). The Board of Trustees holds and administers all property owned by the Church for the benefit and use of the First-St. Andrew's United Church Congregation as part of The United Church of Canada under the provisions of the *Trusts of Model Deed* of the United Church Manual. The Board holds the freehold title to the lands upon which the church sits.

The Board of Trustees has four committees accountable to it. At least one member of the Board serves on each committee. The committees are as follows:

- a) Investment
- b) Insurance
- c) Long-term giving
- d) Memorials

The Board of Trustees began 2011 with assets under management evaluated at \$1,791,446. These net assets consisted of the CAPITAL FUND (\$1,170,693) and RESTRICTED FUNDS (\$617,455), made up of the Clark Fund and the Wm. & J. Brown Fund.

In 2011, at the direction of the Congregation and Council, your Board of Trustees transferred \$ 40,000 from the CAPITAL FUND to Council. This \$40,000 transfer, in total, has been placed in the Capital Reserve Fund of Council.

At December 31st, 2011 the CAPITAL FUND is now valued at \$1,277,796 and the Restricted Funds are valued at \$640,496. The Capital Fund is the benchmark used for the "CAP FORMULA" which represents the amount of money our Congregation agreed should be sustained at all times in the Capital Fund. With a "CAP" of \$1,277,196.00 for 2011, this leaves the Trust Accounts "over funded" by \$600 at year end 2011. This is a great improvement from being under funded as of December 2010 by \$224,899, mainly thanks to receipts of bequests received in 2011 (as shown immediately following) and thanks to the sound financial management by all committees of the church, with leadership from the Finance Committee.

On behalf of the congregation, the Trustees have gratefully acknowledged bequests that were received in 2011. These are vital to the overall financial health of our wonderful church. They have been invested and will be put to good use in future in capital building projects. These significant bequests have come from the estates of Margaret Leonard (\$50,000), Ron Logan (\$50,000) and Lillian Hodgert (\$35,000) Because of the improved stability of the Capital Fund, the Trustees with the approval of Council announced a matching grant program for the Capital Building Fund (for the next phase of the Avis project) to a maximum of \$75,000.00 in 2012.

Choosing to leave a legacy from the heart to your church can insure special meaning, worth and purpose to a life well lived. Your generosity through your will can ensure your values and commitment to FSA continue. This practical addition to a financial or estate plan can be a most satisfying accomplishment in a person's life.

Your Trustees continue to support the good work of the Finance Committee for adhering to a better than “balanced budget” in 2011. And we continue to recommend that the Income of the CAPITAL FUND should be spent on capital items. The Board of Trustees cautions Council to ensure that Trust funds are not depleted on operational items so as to provide for the long term financial health and sustainability of our assets.

Your Board of Trustees are pleased with accomplishments of 2011 and will be busy in 2012 looking after our fiduciary responsibilities. We are pleased to include copies of the trust statements (included with the Financial Statements) with this report.

Respectfully submitted by,

*John Eberhard and David Manness (Co-Chairs)
Board of Trustees, First-St. Andrew's United Church*

BOARD OF TRUSTEES
FIRST-ST. ANDREW'S UNITED CHURCH
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AS AT DECEMBER 31, 2011

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BOT 6., 7.	Notes to the Financial Statements

GARY E. MASON

CHARTERED ACCOUNTANT

GARY E. MASON, B.A., C.A.
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REVIEW ENGAGEMENT REPORT

TO THE BOARD OF TRUSTEES OF FIRST-ST. ANDREW'S UNITED CHURCH

I have reviewed the statement of financial position of the Board of Trustees of First-St. Andrew's United Church as at December 31, 2011 and the statements of operations and changes in fund balances and cash flows for the year then ended. My review was made in accordance with Canadian generally accepted standards for review engagements and accordingly consisted primarily of enquiry, analytical procedures and discussion related to information supplied to me by management.

A review does not constitute an audit and consequently I do not express an audit opinion on these financial statements.

Based on my review, nothing has come to my attention that causes me to believe that these financial statements are not, in all material respects, in accordance with Canadian generally accepted accounting principles.

London, Ontario
February 2, 2012


GARY E. MASON, C.A.
Licensed Public Accountant

BOT 1.

BOARD OF TRUSTEES
FIRST-ST. ANDREW'S UNITED CHURCH

STATEMENT OF FINANCIAL POSITION

AS AT DECEMBER 31, 2011
WITH 2010 COMPARATIVES
"UNAUDITED"

ASSETS

	<u>2011</u>	<u>2010</u>
<u>CURRENT ASSETS</u>		
Cash – Unrestricted Funds	\$ 15,412	\$ 7,950
Cash – Restricted Funds (Note 2)	5,939	2,268
HST Receivable	<u>497</u>	<u>154</u>
	<u>21,848</u>	<u>10,372</u>
 <u>INVESTMENTS</u> (Notes 2 & 3)		
Restricted Funds	640,496	615,187
Capital Funds	<u>1,277,796</u>	<u>1,165,887</u>
	<u>1,918,292</u>	<u>1,781,074</u>
 <u>TOTAL ASSETS</u>	 \$ <u>1,940,140</u>	 \$ <u>1,791,446</u>

LIABILITIES AND FUND BALANCES

<u>CURRENT LIABILITIES</u>		
Accrued Liabilities	\$ 3,000	\$ 2,400
Due to Council (Note 4)	<u>15,768</u>	<u>898</u>
	<u>18,768</u>	<u>3,298</u>
 <u>FUND BALANCES</u> (Note 2)		
Restricted		
C. Wilson Fund	15,795	-0-
Clark Fund	74,685	72,022
Wm. & J. Brown Fund - Youth	<u>544,121</u>	<u>545,433</u>
	634,601	617,455
Capital Fund	<u>1,286,771</u>	<u>1,170,693</u>
	<u>1,921,372</u>	<u>1,788,148</u>
 <u>TOTAL LIABILITIES AND FUND BALANCES</u>	 \$ <u>1,940,140</u>	 \$ <u>1,791,446</u>

See accompanying notes to the financial statements.

BOT 2.

BOARD OF TRUSTEES
FIRST-ST. ANDREW'S UNITED CHURCH

STATEMENT OF OPERATIONS AND CHANGES IN CAPITAL FUND BALANCE
FOR THE YEAR ENDED DECEMBER 31, 2011
WITH 2010 COMPARATIVES
"UNAUDITED"

	<u>2011</u>	<u>2010</u>
<u>REVENUE</u> (Note 2)		
Income on Investments	\$ 21,098	\$ 16,923
Amortization of Bond Coupon Interest	25,231	26,674
Gain (Loss) on Sale of Investments	(2,728)	(1,351)
Increase (Decrease) in Value of Investments	(13,435)	25,154
Bequests Received	<u>135,000</u>	<u>-0-</u>
	<u>165,166</u>	<u>67,400</u>
 <u>EXPENDITURES</u>		
Professional	3,375	2,460
Investment Fees	5,710	2,608
Bank Charges	3	2
Transfer to Council (Note 4)	<u>40,000</u>	<u>40,000</u>
	<u>49,088</u>	<u>45,070</u>
 Surplus from Operations	 116,078	 22,330
 Fund Balance - Beginning of the Year	 <u>1,170,693</u>	 <u>1,148,363</u>
 Fund Balance - End of the Year	 <u>\$ 1,286,771</u>	 <u>\$ 1,170,693</u>

See accompanying notes to the financial statements.

BOT 3.

BOARD OF TRUSTEES
FIRST-ST. ANDREW'S UNITED CHURCH

STATEMENT OF OPERATIONS AND CHANGES IN RESTRICTED FUND BALANCES
FOR THE YEAR ENDED DECEMBER 31, 2011
WITH 2010 COMPARATIVES
"UNAUDITED"

	<u>2011</u>	<u>2010</u>
<u>CLARK FUND</u>		
Fund Balance - Beginning of the Year	\$ 72,022	\$ 72,022
Interest on Investment	3,601	3,601
Transfer to Council Clark Fund (Note 4)	<u>(938)</u>	<u>(3,601)</u>
 Fund Balance - End of the Year	 \$ <u>74,685</u>	 \$ <u>72,022</u>
 <u>WM. & J. BROWN FUND - YOUTH</u>		
Fund Balance - Beginning of the Year	\$ 545,433	\$ 455,856
Bequest Received	-0-	72,343
Income on Investments	13,507	9,066
Amortization of Bond Coupon Interest	7,086	8,044
Gain (Loss) on Sale of Investments	(464)	(329)
Increase (Decrease) in Value of Investments	(9,607)	7,147
Transfer to Council (Note 4)	<u>(11,834)</u>	<u>(6,694)</u>
 Fund Balance - End of the Year	 \$ <u>544,121</u>	 \$ <u>545,433</u>
 <u>C. WILSON FUND</u>		
Fund Balance - Beginning of the Year	\$ -0-	\$ -0-
Transfer from Council (Note 4)	15,838	-0-
Decrease in Value of Investments	<u>(43)</u>	<u>-0-</u>
 Fund Balance - End of the Year	 \$ <u>15,795</u>	 \$ <u>-0-</u>

See accompanying notes to the financial statements.

BOT 4.

BOARD OF TRUSTEES
FIRST-ST. ANDREW'S UNITED CHURCH

STATEMENT OF CASH FLOWS
FOR THE YEAR ENDED DECEMBER 31, 2011
WITH 2010 COMPARATIVES
"UNAUDITED"

	<u>2011</u>	<u>2010</u>
<u>CASH PROVIDED BY (USED IN) OPERATING ACTIVITIES</u>		
Revenues		
Capital Fund	\$ 165,166	\$ 67,400
C. Wilson Fund	(43)	-0-
Clark Fund	3,601	3,601
Wm. & J. Brown Fund - Youth	<u>10,522</u>	<u>96,271</u>
	<u>179,246</u>	<u>167,272</u>
Expenditures		
Capital Fund	49,088	45,070
Clark Fund	938	3,601
Wm. & J. Brown Fund - Youth	<u>11,834</u>	<u>6,694</u>
	<u>61,860</u>	<u>55,365</u>
Net Surplus from Operating Activities	117,386	111,907
Non Cash Activities		
Amortization of Bond Coupon Interest	(32,317)	(34,718)
Decrease (Increase) in Value of Investments	23,085	(32,301)
Accrued Interest on Investments	(5,274)	(4,203)
Loss on Sale of Investments	3,192	1,680
Transfer of Funds from Council – C. Wilson Fund	15,838	-0-
Increase in Accounts Receivable	(343)	(154)
Increase in Current Liabilities	<u>15,470</u>	<u>898</u>
Net Cash Provided by Operating Activities	<u>137,037</u>	<u>43,109</u>
<u>CASH USED IN INVESTING ACTIVITIES</u>		
Proceeds from Sale of Investments	344,135	532,194
Purchase of Investments	<u>(470,039)</u>	<u>(587,008)</u>
Net Cash From Investments	<u>(125,904)</u>	<u>(54,814)</u>
CHANGE IN CASH IN THE YEAR	11,133	(11,705)
CASH – Beginning of the Year	<u>10,218</u>	<u>21,923</u>
CASH – End of the Year	\$ <u>21,351</u>	\$ <u>10,218</u>

See accompanying notes to the financial statements.

BOT 5.

BOARD OF TRUSTEES
FIRST-ST. ANDREW'S UNITED CHURCH

NOTES TO THE FINANCIAL STATEMENTS
AS AT DECEMBER 31, 2011
"UNAUDITED"

1. **BOARD OF TRUSTEES**

These financial statements report the activities of the investments empowered to the Board of Trustees of First-St. Andrew's United Church. They do not report the assets or activities related to the operations and administration of the Church.

2. **BASIS OF PRESENTATION**

The financial statements are presented on a fund basis. The revenue, expenditures & activities of the funds are reported directly within each fund. The funds are restricted to their intended use as described below:

Capital Fund

To be used for capital expenditures and to operate the general activities of the Board of Trustees.

Restricted Funds

Clark Fund

To provide support for continuing education.

Wm & J Brown Fund – Youth

To support the activities of the Youth of First-St. Andrew's United Church.

C. Wilson Fund

To provide support to organ apprentice music programs.

3. **SIGNIFICANT ACCOUNTING POLICIES**

Financial Instruments

The Board of Trustees' financial instruments consist of cash, hst receivable, investments, accrued liabilities and due to council. It is the Trustees' opinion that the Board of Trustees is not exposed to significant interest, currency or credit risks arising from these financial instruments. The measurement and carrying value of these financial instruments is market value.

Investments

The Board of Trustees investments are classified as held for trading and are carried at market value. These investments include amounts in Bonds, Notes, Guaranteed Investment Certificates, Equity Stocks, Mutual Funds and Preferred Stocks.

Revenue Recognition

Revenue is recognized in the period to which it relates on an accrual basis.

Interest on bond coupons is amortized on a straight line basis over the term of the bond.

Increases (decreases) in the market value of investments are recognized in the year.

BOARD OF TRUSTEES
FIRST-ST. ANDREW'S UNITED CHURCH
NOTES TO THE FINANCIAL STATEMENTS
AS AT DECEMBER 31, 2011
"UNAUDITED"

3. **SIGNIFICANT ACCOUNTING POLICIES (continued)**

Capital Expenditures

Costs with respect to capital expenditures are expensed in the year incurred. There were none in 2011.

Use of Estimates

The preparation of the financial statements that are in accordance with Canadian generally accepted accounting principles requires the Board of Trustees to make estimates and assumptions that are based on currently available information. Such estimates and assumptions may affect the reported amounts of assets, liabilities and fund balances as at the reporting date, and the reported amounts of revenue and expenditures during the fiscal period. Actual results could differ from the estimates and the assumptions used.

4. **RELATED PARTY TRANSACTIONS**

Due to Council represents amounts owing to First-St. Andrew's United Church from Wm & J. Brown Fund Youth (\$11,834) and from the Capital Fund (\$3,934).

Transfers to Council represent amounts paid or payable to First-St. Andrew's United Church, pursuant to any direction lawfully given by Council and/or the Congregation.

Transfers from Council represent amounts received or receivable from First-St. Andrew's United Church, pursuant to any direction lawfully given by Council and/or the Congregation.

BOT 7.

CHRISTIAN DEVELOPMENT COMMITTEE

The Christian Development Committee is responsible for the care and feeding of the development of Christianity for three demographics within First-St. Andrew's: Children, Youth and Adults. Our committee is comprised of energetic, dedicated individuals who have strived to provide the best Christian education opportunities to the congregation in 2011. This year's members are:

Michael Feeney	Glenda Pennington (Oct-)
Katie Glaves	Chris Silcox
Tom Hiscock (Staff)	Jo Ann Silcox
Nancy Howard	Monique Silcox
Chris Lindsay	Cynthia Simpson (Chair)
Susan McKane	Allyson Watson
Deanne Pederson	

This year's focus was on refurbishing the Church School area. Thanks to the funding from the Jean Brown Estate, the committee was able to buy new tables and chairs for all Church School classrooms plus the Nursery. We also purchased some soft play furniture for the Fireside Room and this addition has been extremely popular with the children.

Our 3-5 year old classroom gained some great new artwork, courtesy of Jacob Tufts, in the form of murals using Veggie Tales designs. We are also most grateful for the hard work of Bev MacDonald, who repainted the Fireside Room and who will continue with freshening up the classrooms in 2012. Our Youth program continues its revitalization under the new God Squad name and was active in the FSA community and as our representatives at a youth retreat last winter. The group's maturity and social responsibility was highlighted in the excellent Youth service held in December and we should all be proud to have such accomplished young members of our congregation.

Adult programming was scaled back in 2011 with the change in staffing but our strong bible study groups continued. The hugely successful Proudfoot Lecture with Bishop Spong was a highlight of this year's adult programming. The CD Committee extends its heartfelt thanks to Anne Cummings, David Wake and Kerry Stover who took over the organization of this event and provided excellent leadership. We are also pleased to announce that we will once again be hosting a labyrinth walk in early 2012.

It has been an honour serving both as a committee member and as Chair for this amazing group and I will miss my time now that the reins are handed over to incoming Chair, Allyson Watson. Please take a moment to read the following CD sub-group reports for further details on our activities and achievements this year.

Cynthia Simpson
Chair

Moms and Tots

This group has been meeting every 2nd and 4th Friday of the month in the nursery from 10:00-11:30. The group fluctuates in attendance due to maternity leaves etc. There are four moms who, on average, attend on a weekly basis. This year the group also made candy for the Holly Bazaar.

Nursery

The nursery staff has been guided by the support of Deanne Pederson, Allyson Watson, and Monique Silcox. We have hired 2 new staff people, Amanda Ingrey and Sonya Grant. The church thanked Erin

Lovenjak and her daughter Ashley for all of their time over the last few years and wished Erin well in her new position. Amanda just updated her CPR certification this fall. A new changing table was purchased and the toys were sorted to make sure things were age appropriate. The cleaning protocol for toys and diapering area has been updated. A new table and chairs has been ordered to continue to foster a safe environment for our children. This fall there has been on average 4 children in the nursery but the numbers seem to be increasing in recent weeks.

Church School

The FSA Church School enjoyed a renewal of sorts in 2011 as a number of children who had been with us since they were 3 and 4 years old have moved up into Teens in Transit and the God Squad (though they lovingly and faithfully return to help us out!). New furniture, including soft chairs and tables for constructing and rigid tables and chairs for classes, has been acquired and is already being enjoyed. The children and supporters of the church school held another delightful Big Circle breakfast in support of Mission and Service work internationally on Palm Sunday. In June, children young and old romped outside in the 2011 Spirit Games and came away rather wet, happy, and tired! Our newest church school members arrived this fall and the community has opened its arms to welcome and induct them into our programming. The children have just completed their hard work and good spirits in the Christmas pageant, which proved both funny and touching. We continue to be blessed with outstanding parent and supporter volunteers who teach and facilitate to make all of our children feel welcome. We look forward to a great year with all of FSA's distinct children in 2012!

TNT

The youth of grades 7 and 8 enjoyed an active year. We helped with ushering, greeting, lighting the Christ candle, reading the scripture, church school, nursery and Spirit Games, rummage and antique sales, yard cleanup, and coffee and conversation. Several members are part of the Joyful Singers, young soloists at Advent Noon Recitals, and acting parts in the Christmas Eve Children's Pageant. We had fun at some movie nights with God Squad, and skating at Victoria Park as well. Perhaps the highlights for the year were the making of a video for Susan Shelstad's farewell dinner and preparing a youth lead worship service for the congregation.

In the early part of the year there was a core group of four young ladies. You cannot even imagine the fun we had being silly and putting together a tribute of things that remind us of Susan, our Minister of Christian Development, who told us stories, shared and laughed with us, inspired and challenged us our entire lives. It was hard to say goodbye.

Two of our members graduated to the high school group, and new members joined us in the fall. Our core group of seven worked closely with the senior group to create an Advent worship service. We were told that the congregation was not ready for some of our youthful ideas so we followed the format of the traditional service. Members of TNT (also known as Jr. God Squad, or the Godlets) ushered, lit the Advent candle, read the prayers of thanksgiving and intersession, and did the Greeting.

Our regular routine on Sundays is to attend the worship service until the end of Children's Story Time. We then meet upstairs in the Green Room to discuss the relevance in our current lives of Lectionary Bible readings through the Seasons of the Spirit Curriculum. We also use the Nooma DVD series, movies, books and music to inspire discussion. We are filled with so much energy, countless ideas, and endless questions as we discern our faith. This is an amazing group of young people to work with. All in grades 7 and 8 are welcome to join us.

With special thanks to Katie Glaves for providing extra leadership for our group.

God Squad

This has been a busy year for the God Squad. In February a bunch of us attended Worshiplude in Ottawa accompanied by 104 other youth and their leaders from around the London area. We enjoyed the activities of Winterlude and attended a youth-oriented worship service as well. We enjoyed meeting many new friends from other congregations around London. This was the event that bound us closer and inspired us to change our name to The God Squad! Our energy was uplifting as soon after we hosted the Fitness Challenge for the congregation to raise money for ELUCO and for MOE (specifically FSA's efforts in Los Quinchos).

The summer was quiet for us as we headed in separate directions but September came and we were reunited as we welcomed some new members and set new goals for ourselves. We were challenged as we started to plan to lead the congregation in worship on Dec 11 but we rose to the occasion and showed FSA how proud we are to be here! We have also enjoyed participating in some of the events around the church such as the Antique sale and the Holly Bazaar.

This year was full of great times for us and many memories were made. Our program has continued to be unique and diverse offering many different topics for discussion and learning. The discussions we have during our time together are filled with laughter, deep thoughts and compassion for each other. We are looking forward to another successful year in 2012!

Adult

Adult Christian Development functions over this past year included lively lectionary discussions in both the Thursday morning Bible Study group—led by Kate and Tom—and in the Sunday morning Kerygma group with Jo Ann Silcox. This past Fall Tom Hiscock led a three night seminar on church governance which helped all of us better understand the complexities of this United Church of ours!

FINANCE COMMITTEE

Life

*“Let me live my life from year to year,
With forward face and unreluctant soul;
Not hurrying to, nor turning from the goal;
Not mourning for things that disappear
In the dim past, nor holding back in fear
From what the future veils; but with a whole,
And happy heart, that pays its toll
To Youth and Age, and travels on with cheer.*

*So let the way wind up the hill or down,
O'er rough or smooth, the journey may be wild:
Still seeking what I sought when but a child,
New friendship, high adventure, maybe a frown,
My heart will keep the courage of the quest,
And hope the road's last turn will be the best.*

(Henry van Dyke, amended)

The year 2011 will record a significant milestone, the initiation of facility renovations recommended in the 2008 Avis Report. Generous ongoing financial support of the “Save Our Sanctuary” campaign begun in 2009 was put to work allowing this Congregation to continue its promise of maintaining a strong physical presence “**At the Heart.**” In excess of \$100,000 worth of renovations were completed.

*“With willing hearts and skillful hands, the difficult
we do at once; the impossible takes a bit longer.”*

(Author Unknown)

This statement is most notably displayed as part of an inscription on the Seabee Memorial in Arlington, Virginia. It is another way of bringing meaning to stewardship. It can be otherwise described as the retaining, improving, and transferring of values and assets of a congregation from one generation to the next. It is respect for the legacy of this family and the community in which all have developed. It is weighing not only my own needs and desires but those of other people and future generations. We appreciate all that has been handed down to us by our ancestors and we are conscious of our own legacy. Not an easy task, but “*the difficult we do at once; the impossible takes a bit longer.*” So it will be with the complete actualization of recommendations in the 2008 Avis Report. The ability to work on manageable phases over time will lead to final completion. . In addition, capital reserve funds allowed for several pressing maintenance projects (parking lot drainage, computer systems upgrade, organ peddle board rebuild) to be undertaken. Clearly, “**Sustaining the Heartbeat**” of this active congregation has become thematic. Still, the beat, is it strong, is it growing? You continue to be encouraged to make FSA your favourite charity in 2012, if this is not already the case. Your support and generosity is essential to this great Congregation continuing to deliver its promise of being “**At the Heart.**” The plan to be operationally deficit free in 2011, will again be realized. Our 2012 financial position will be enhanced with the surplus from 2011 operations being used to augment the capital reserve fund, while maintaining a healthy operating fund to meet the variability of income and expense on a monthly basis. There were paid staff complement challenges in 2011 that required us to ask more of them this year and they responded. To them we must pay particular recognition. We are truly blessed by their

talents and dedication to the mission and vision of our Congregation. Importantly, we must continue to operate with a balanced budget. To that end, the 2012 budget forecast has been prepared with this objective in place. We appreciate the support and cooperation received from all Committees that has led to being able to present again a balanced budget forecast for 2012.

We are indeed fortunate to have a well-qualified and dedicated Finance Committee. In 2011 we welcomed Doug Jones as a new member of the Finance Committee. Other members are: Michael Bancroft, Kate Crawford (Minister of Worship & Administration), Dennis Dalton, Carol Foley, Harold Jackson (Chair), Debra Low (Church Administrator), Don Reid and Donna Travis. This year, as a result of retirement, we said good-bye to Susan Scorgie. We acknowledge her over 10 years support to the financial and other administrative roles facilitated on behalf of the congregation. The valuable support provided by her to this Committee, in particular, is gratefully recognized. Our collective thanks Sue and wish for a happy retirement! We were privileged to welcome Debra Low in September as the new Church Administrator. Her accumulated training and work expertise make for an excellent addition. We look forward to her financial management contributions, as she gains familiarity with church systems and congregation.

The foregoing report is respectfully submitted on behalf of the Finance Committee by its Chair.

Harold Jackson (January 2012)

FIRST-ST. ANDREW'S UNITED CHURCH
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AS AT DECEMBER 31, 2011

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GARY E. MASON
CHARTERED ACCOUNTANT

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REVIEW ENGAGEMENT REPORT

TO THE MEMBERS OF FIRST-ST. ANDREW'S UNITED CHURCH

I have reviewed the statement of financial position of First-St. Andrew's United Church as at December 31, 2011 and the statements of operations and changes in fund balances and cash flows for the year then ended. My review was made in accordance with Canadian generally accepted standards for review engagements and accordingly consisted primarily of enquiry, analytical procedures and discussion related to information supplied to me by management.

A review does not constitute an audit and consequently I do not express an audit opinion on these financial statements.

Note 3 to the financial statements indicates that capital assets, including land and buildings, have been recorded at a nominal value of \$1 and that the purchase of capital assets are expensed in the year of acquisition. Canadian generally accepted accounting principles require not-for-profit organizations with revenue greater than \$500,000 to capitalize and amortize capital assets. The effects of this departure from Canadian generally accepted accounting principles on the unaudited financial statements have not been determined.

Except for the policy as described in the preceding paragraph, not to record and amortize capital assets, based on my review, nothing has come to my attention that causes me to believe that these financial statements are not, in all material respects, in accordance with Canadian generally accepted accounting principles.

London, Ontario
February 7, 2012

Licensed Public Accountant


GARY E. MASON, C.A.
Licensed Public Accountant

C1.

FIRST-ST. ANDREW'S UNITED CHURCH

STATEMENT OF FINANCIAL POSITION
AS AT DECEMBER 31, 2011
WITH 2010 COMPARATIVES
"UNAUDITED"

ASSETS

	<u>2011</u>	<u>2010</u>
<u>CURRENT ASSETS</u>		
Cash	\$ 28,099	\$ 826
Guaranteed Investment Certificates	25,000	50,000
Amounts Receivable	16,347	10,022
Due from Trust Funds (Note 5)	15,768	898
Prepaid Expenses	<u>7,847</u>	<u>7,718</u>
	<u>93,061</u>	<u>69,464</u>
 <u>RESTRICTED ASSETS</u>		
Cash	105,972	137,934
Guaranteed Investment Certificates	<u>43,760</u>	<u>59,180</u>
	<u>149,732</u>	<u>197,114</u>
 <u>CAPITAL ASSETS</u> (Note 3)	<u>1</u>	<u>1</u>
 <u>TOTAL ASSETS</u>	 \$ <u>242,794</u>	 \$ <u>266,579</u>

LIABILITIES AND FUND BALANCES

<u>CURRENT LIABILITIES</u>		
Accounts Payable and Accrued Liabilities	\$ 27,590	\$ 12,047
Deposits	<u>300</u>	<u>-0-</u>
	<u>27,890</u>	<u>12,047</u>
 <u>FUND BALANCES</u> (Note 2)		
Restricted Funds		
Music	65,589	72,844
Other	<u>84,143</u>	<u>124,270</u>
	149,732	197,114
Operating Fund	<u>65,172</u>	<u>57,418</u>
	<u>214,904</u>	<u>254,532</u>
 <u>TOTAL LIABILITIES & FUND BALANCES</u>	 \$ <u>242,794</u>	 \$ <u>266,579</u>

See accompanying notes to the financial statements.

C2.

FIRST-ST. ANDREW'S UNITED CHURCH

STATEMENT OF OPERATIONS AND CHANGES IN OPERATING FUND BALANCE
FOR THE YEAR ENDED DECEMBER 31, 2011
WITH 2010 COMPARATIVES
"UNAUDITED"

	<u>2011</u>	<u>2010</u>
<u>REVENUE</u> (Note 3)		
Envelope Givings	\$ 502,847	\$ 525,740
Transfers from Trust Funds (Note 5)	51,834	40,000
Rental Income - Farquhar House	27,810	27,360
- Other	33,333	30,814
Designated Income	38,944	53,867
Miscellaneous Donations & Income	36,987	35,190
Special Projects	<u>22,554</u>	<u>28,676</u>
	<u>714,309</u>	<u>741,647</u>
 <u>EXPENDITURES</u>		
Staffing - Ministry & Personnel	343,078	364,367
Program Services		
- Christian Development	3,329	3,468
- Jean Brown CD Sub-committee	11,834	-0-
- Marketing & Communications	3,904	3,973
- Membership & Nurture	1,259	1,210
- Music	15,258	16,424
- Special Projects	13,873	19,976
- Worship	2,962	2,075
- Programs / Services Opportunities	1,176	-0-
Outreach - M & S Fund Commitment	90,512	94,633
- Mission, Outreach & the Environment	1,297	1,335
- Stewardship & Capital Campaign	166	568
- Designated Expense	38,944	53,867
Operations - Office & Administration	27,087	25,757
- Joint Pastoral Relations	5	12,495
- Presbytery Fees	14,777	14,779
- Property Repairs, Maintenance & Security	43,364	47,186
- Property Insurance	15,630	14,771
- Farquhar House	9,805	6,349
- Utilities & Taxes	<u>28,295</u>	<u>29,208</u>
	<u>666,555</u>	<u>712,441</u>
 <u>SURPLUS FROM OPERATIONS</u>	47,754	29,206
 <u>FUND BALANCE</u> - Beginning of the Year	57,418	37,974
 <u>TRANSFER FROM INCH/PETTS FUND</u> (Note 4)	-0-	2,500
 <u>TRANSFERS TO CAPITAL RESERVE FUND</u> (Note 4)	(40,000)	(12,262)
 <u>FUND BALANCE</u> - End of the Year	\$ <u>65,172</u>	\$ <u>57,418</u>

See accompanying notes to the financial statements.

C3.

FIRST-ST. ANDREW'S UNITED CHURCH

STATEMENT OF OPERATIONS AND CHANGES IN RESTRICTED FUND BALANCES

FOR THE YEAR ENDED DECEMBER 31, 2011

WITH 2010 COMPARATIVES

"UNAUDITED"

	<u>2011</u>	<u>2010</u>
<u>RESTRICTED FUNDS - MUSIC</u>		
Bray Fund		
Balance - Beginning of the Year	\$ 1,389	\$ 889
Revenue - Donations	4,835	500
Expenditures - Music & Cleaning	<u>(1,504)</u>	<u>-0-</u>
Balance - End of the Year	\$ <u>4,720</u>	\$ <u>1,389</u>
Cram/King Fund		
Balance - Beginning of the Year	\$ 121	\$ 184
Revenue - Donations	150	120
Expenditures - Music Recognition	<u>(171)</u>	<u>(183)</u>
Balance - End of the Year	\$ <u>100</u>	\$ <u>121</u>
Eberhard Scholarship Trust Fund - Principal		
Balance - Beginning of the Year	\$ 39,025	\$ 37,909
Revenue - Donations	<u>1,995</u>	<u>1,116</u>
Balance - End of the Year	\$ <u>41,020</u>	\$ <u>39,025</u>
Eberhard Scholarship Trust Fund - Interest		
Balance - Beginning of the Year	\$ 1,048	\$ 1,427
Revenue - Interest	1,023	924
Expenditures - Music Apprentice	(1,225)	(1,270)
- Miscellaneous	<u>-0-</u>	<u>(33)</u>
Balance - End of the Year	\$ <u>846</u>	\$ <u>1,048</u>
Inch/Petts Fund		
Balance - Beginning of the Year	\$ 2,828	\$ 2,450
Revenue - CD Project - Donations	-0-	5,100
- Sales 400	5,778	
Expenditures - CD Project	-0-	(6,959)
- Handbells	(300)	(1,041)
- Music	-0-	-0-
Transfer to Operating Fund (Note 4)	<u>-0-</u>	<u>(2,500)</u>
Balance - End of the Year	\$ <u>2,928</u>	\$ <u>2,828</u>

See accompanying notes to the financial statements.

C4.

FIRST-ST. ANDREW'S UNITED CHURCH
STATEMENTS OF OPERATIONS AND CHANGES IN RESTRICTED FUND BALANCES
FOR THE YEAR ENDED DECEMBER 31, 2011
WITH 2010 COMPARATIVES
"UNAUDITED"

	<u>2011</u>	<u>2010</u>
<u>MUSIC - CONTINUED</u>		
C. Wilson Trust Fund - Interest		
Balance - Beginning of the Year	\$ 581	\$ 930
Revenue - Interest	221	220
Expenditures - Miscellaneous	<u>(297)</u>	<u>(569)</u>
Balance - End of the Year	\$ <u>505</u>	\$ <u>581</u>
C. Wilson Trust Fund - Principal		
Balance - Beginning of the Year	\$ 16,786	\$ 15,726
Revenue - Donations	110	1,060
Transfer to Trust Funds (Note 5)	<u>(15,837)</u>	<u>-0-</u>
Balance - End of the Year	\$ <u>1,059</u>	\$ <u>16,786</u>
Friends of Music Fund		
Balance - Beginning of the Year	\$ 10,566	\$ 10,497
Revenue - Concert Series Sales	9,873	16,365
- Donations	14,169	8,090
- Interest	55	111
Expenditures - Concert Series	<u>(20,752)</u>	<u>(24,497)</u>
Balance - End of the Year	\$ <u>13,911</u>	\$ <u>10,566</u>
Wm. & I. McKane Bursary Fund		
Balance - Beginning of the Year	\$ 500	\$ -0-
Revenue - Donations	600	500
Expenditures - Bursaries	<u>(600)</u>	<u>-0-</u>
Balance - End of the Year	\$ <u>500</u>	\$ <u>500</u>
 <u>TOTAL - MUSIC FUNDS</u>	 \$ <u>65,589</u>	 \$ <u>72,844</u>
 <u>RESTRICTED FUNDS – OTHER</u>		
Discretionary Fund		
Balance - Beginning of the Year	\$ -0-	\$ -0-
Revenue - Donations	<u>2,200</u>	<u>-0-</u>
Balance - End of the Year	\$ <u>2,200</u>	\$ <u>-0-</u>

See accompanying notes to the financial statements.

C5.

FIRST-ST. ANDREW'S UNITED CHURCH
STATEMENTS OF OPERATIONS AND CHANGES IN RESTRICTED FUND BALANCES
FOR THE YEAR ENDED DECEMBER 31, 2011
WITH 2010 COMPARATIVES
"UNAUDITED"

	<u>2011</u>	<u>2010</u>
<u>RESTRICTED FUNDS – OTHER - CONTINUED</u>		
Benevolent Fund		
Balance - Beginning of the Year	\$ 3,140	\$ 2,564
Revenue - Donations	2,532	4,432
Expenditures - Benevolent Gifts	<u>(4,625)</u>	<u>(3,856)</u>
Balance - End of the Year	\$ <u>1,047</u>	\$ <u>3,140</u>
Clark Fund - Interest		
Balance - Beginning of the Year	\$ 9,962	\$ 8,027
Revenue - Interest from Trust Funds (Note 5)	938	3,601
Expenditures - Continuing Education	<u>(1,000)</u>	<u>(1,666)</u>
Balance - End of the Year	\$ <u>9,900</u>	\$ <u>9,962</u>
Hospitality Meals Fund		
Balance - Beginning of the Year	\$ 7,504	\$ 4,213
Revenue - Donations	5,182	10,490
Expenditures - Meals	<u>(9,511)</u>	<u>(7,199)</u>
Balance - End of the Year	\$ <u>3,175</u>	\$ <u>7,504</u>
Wm. & J. Brown Interest Fund – Youth		
Balance - Beginning of the Year	\$ -0-	\$ 7,124
Revenue - Interest from Trust Funds (Note 5)	-0-	6,694
Expenditures - Youth Christian Development	-0-	(12,955)
- Youth Music	<u>-0-</u>	<u>(863)</u>
Balance - End of Year	\$ <u>-0-</u>	\$ <u>-0-</u>
Capital Building Fund		
Balance - Beginning of the Year	\$ 85,085	\$ 29,704
Revenue - Donations	42,970	55,381
- - Interest	357	-0-
Expenditures - Renovations	(104,426)	-0-
Transfer from Capital Reserve Fund (Note 4)	<u>3,379</u>	<u>-0-</u>
Balance - End of the Year	\$ <u>27,365</u>	\$ <u>85,085</u>
Capital Reserve Fund (Note 3)		
Balance - Beginning of the Year \$ 18,579	\$ 2,498	
Revenue - Donations	-0-	3,867
- PST Rebate	-0-	7,014
Expenditures - Capital Expenditures	(14,744)	(7,062)
Transfers from Operating Fund (Note 4)	40,000	12,262
Transfer to Capital Building Fund (Note 4)	<u>(3,379)</u>	<u>-0-</u>
Balance - End of the Year	\$ <u>40,456</u>	\$ <u>18,579</u>
<u>TOTAL - OTHER RESTRICTED FUNDS</u>	\$ <u>84,143</u>	\$ <u>124,270</u>

See accompanying notes to the financial statements.

C6.

FIRST-ST. ANDREW'S UNITED CHURCH

STATEMENT OF CASH FLOWS
FOR THE YEAR ENDED DECEMBER 31, 2011
WITH 2010 COMPARATIVES
"UNAUDITED"

	<u>2011</u>	<u>2010</u>
<u>CASH PROVIDED BY ACTIVITIES</u>		
<u>REVENUES</u>		
Operating Fund	\$ 714,309	\$ 741,647
Music Funds	33,431	39,884
Other Restricted Funds	<u>54,179</u>	<u>92,685</u>
	<u>801,919</u>	<u>874,216</u>
 <u>EXPENDITURES</u>		
Operating Fund	666,555	712,441
Music Funds	24,849	34,552
Other Restricted Funds	<u>134,306</u>	<u>34,807</u>
	<u>825,710</u>	<u>781,800</u>
 Net Surplus (Deficit) from Activities	(23,791)	92,416
 Transfer to Trust Funds (Note 5)	(15,837)	-0-
 Increase in Amounts Receivable & Due from Trust Funds	(21,195)	(7,586)
 Decrease (Increase) in Prepaid Expenses	(129)	250
 Increase (Decrease) in Current Liabilities	<u>15,843</u>	<u>(4,296)</u>
 INCREASE (DECREASE) IN CASH	 (45,109)	 80,784
 CASH – Beginning of the Year	 <u>247,940</u>	 <u>167,156</u>
 CASH – End of the Year	 <u>\$ 202,831</u>	 <u>\$ 247,940</u>
 <u>COMPRISED OF</u>		
Current Assets - Cash	\$ 28,099	\$ 826
- Guaranteed Investment Certificates	25,000	50,000
Restricted Assets - Cash	105,972	137,934
- Guaranteed Investment Certificates	<u>43,760</u>	<u>59,180</u>
	<u>\$ 202,831</u>	<u>\$ 247,940</u>

FIRST-ST. ANDREW'S UNITED CHURCH
NOTES TO THE FINANCIAL STATEMENTS
AS AT DECEMBER 31, 2011
"UNAUDITED"

4. **FINANCIAL STATEMENTS**

These financial statements report the activities related to the operations and administration of the Church. They do not report the assets or activities of the Board of Trustees or the UCW.

5. **BASIS OF PRESENTATION**

The financial statements are presented on a fund basis. The income, expenses and activities of the funds are reported directly within each fund. The funds are restricted to their intended use as described below:

Operating Fund

To be used to operate the general activities and administration of the Church.

Restricted Funds

Music Funds – Administered by the Director of Music

Bray Fund

To provide support for undesignated music programs.

Cram/King Fund

To provide support to Children's music programs.

Eberhard Scholarship Trust Funds

To provide support to vocal music scholarship programs. The Principal Fund must be retained while the Interest Fund may be spent.

Inch/Petts Fund

To provide support for undesignated music programs.

C. Wilson Trust Funds

To provide support to organ apprentice music programs.

Friends of Music Fund

To provide support for special music concerts and events.

Wm. & I. McKane Bursary Fund

To provide financial assistance in the form of bursaries to musicians.

Other Restricted Funds

Discretionary Fund

To provide funding for non budgeted expenditures as directed by the honourees.

Benevolent Fund

To provide support for discretionary benevolent purposes. Administered by Ministerial staff.

FIRST-ST. ANDREW'S UNITED CHURCH
NOTES TO THE FINANCIAL STATEMENTS
AS AT DECEMBER 31, 2011
"UNAUDITED"

2. BASIS OF PRESENTATION (continued)

Clark Fund – Interest

To provide support for continuing education. The principal of the Fund is maintained by the Trustees and interest is transferred to the Church to provide income for the Fund. Administered by the Ministry & Personnel Committee.

Hospitality Meals Fund

To support the weekly hospitality meal program under the direction of the Mission, Outreach & Environment Committee.

Capital Building Fund

To be used for infrastructure renewal as outlined in the Avis Report under the direction of Council.

Capital Reserve Fund

To be used for capital expenditures under the direction of Council.

3. SIGNIFICANT ACCOUNTING POLICIES

Financial Instruments

The financial instruments of the Church consist of cash, guaranteed investment certificates, amounts receivable and accounts payable and accrued liabilities. It is Council's opinion that the Church is not exposed to significant interest, currency or credit risks arising from these financial instruments. The measurement and carrying value of these financial instruments is market value.

Revenue Recognition

Revenue is recorded in the period to which it relates on an accrual basis.

Capital Assets

Capital assets consisting of land, buildings, furniture and equipment have been recorded at a nominal value of \$1. Current purchases of capital assets including renovations are expensed in the year of acquisition through the Capital Campaign and Capital Reserve Funds.

Contributed Services

The Church is dependent upon the many hours of volunteer work contributed by its members, the fair value of which cannot be estimated. Contributed services are not recognized in these financial statements.

Use of Estimates

The preparation of the financial statements that are in accordance with Canadian generally accepted accounting principles requires Council to make estimates and assumptions that are based on currently available information. Such estimates and assumptions may affect the reported amounts of assets, liabilities and fund balances as at the reporting date, and the reported amounts of revenue and expenditures during the fiscal period. Actual results could differ from the estimates and the assumptions used.

C9.

FIRST-ST. ANDREW'S UNITED CHURCH
NOTES TO THE FINANCIAL STATEMENTS
AS AT DECEMBER 31, 2011
"UNAUDITED"

4. INTERFUND TRANSFERS

Transfer from the Capital Reserve Fund to the Capital Building Fund

To reallocate, in 2011, a donation received in 2010 credited to the Capital Reserve Fund that was intended for the Capital Building Fund.

Transfers from the Operating Fund to the Capital Reserve Fund

To transfer the amount received from the Board of Trustees for future capital expenditures. (2011)

To transfer surplus from special projects & music committee for future capital and organ expenditures. (2010)

5. RELATED PARTY TRANSACTIONS

Due from Trust Funds represents amounts receivable from the Board of Trustees of First-St. Andrew's United Church.

Interest from Trust Funds represents amounts received or receivable from the Board of Trustees of First-St. Andrew's United Church.

Transfers from Trust Funds represent amounts received or receivable from the Board of Trustees of First-St. Andrew's United Church.

\$ 40,000 from the Capital Fund
11,834 from the Wm. & J. Brown Fund
\$ 51,834

Transfer to Trust Funds represents the amount transferred to the Board of Trustees of First-St. Andrew's United Church for management under the control of the Board of Trustees.

C10.

MEMBERSHIP AND NURTURE COMMITTEE

Membership

We continue to encourage some in the congregation to become fellow members in 2012. Welcome for new members in the Fall was combined with the Anniversary Sunday Congregational luncheon.

The following New Members were welcomed to the First-St. Andrew's family in 2011.

Sandra Black-Evans	Chantal Laprise
Bill and Glenna Hall	Linda Moore

Confirmands were

Jeremy Beach	Kent Hill
Sarah Burns	Jennifer Vouvalidis

At the end of 2011 total members numbers 562 individuals.

In Memoriam

Ron Logan	Betty Lou Miller
Margaret McAninch	Derk Pleiter
Harriett Sutherland	Truus Barker
Mary Grace Bell	Margaret Leonard
Frank Meadows	Madeline Wallace
Shirley Parsons	Barrie Williams
Elspeth Watson	Stan Harris
Janet Caldwell	Lucille Stanley
Vivian Bocking	Dorothy McPhedran
Doug MacKenzie	Margaret Bowie

Sub-Committees

Congregational Visiting Team

Approximately 45 members of the congregation are visited by 15 visitors on a monthly basis. Members visited are those who are unable to get to church and wish a visit or those designated to be visited by a minister. Audrey Coulthard capable organizes this revolving aspect of our Ministry. Thank you Audrey.

Caring Callers

The caring callers telephone church members or adherents who don't come out to church or those whom committee members refer to the caring callers team. Annabelle Logan co-organizes this group of 20 members who make approximately 480 calls. Thank you Annabelle.

The Committee recognizes that many members of the congregation make many undocumented visits to our ill and shut in members and to you we express our sincere thanks. First-St. Andrew's is indeed a Caring Community.

Dr. Jo Ann Silcox provides counseling to approximately 20-25 members of the congregation on a monthly basis. Jo Ann also facilitates a group which meets monthly and is known as The Care for the Caregiver. We are indeed fortunate to have Jo Ann in our midst. Thank you Jo Ann.

Pastoral Care

During 2011 Kate visited in her words "those in our congregation who were in hospital or enduring crisis events". She continued to regret that she could not find time for more visiting. She administered

Pastoral Care to many planning funerals. In July we welcomed Rev. Tom Hiscock to our staff and he along with Kate carried out these functions.

Funeral Committee

The funeral committee facilitated receptions in 2011. Louise Slater capably organizes a group of 15 committee volunteers who recruit other members of the congregation to give assistance with serving at funeral receptions. These receptions are helpful and much appreciated by grieving families. Thank you to all helpers and the committee.

Pew Cards

Barbara Dalrymple and Nancy Hutchinson tidy and supply needed pew cards on a regular basis in the sanctuary. Thank you Barb and Nancy.

Coffee and Conversation

A Hospitality Service provided after the Sunday 10:30 church service and between Christmas Eve Services which give members an opportunity to meet and greet each other in an informal setting. This has been co-ordinated by Judi Walker and Donna Travis with Judi Walker keeping supplies in stock. Monthly convenors arrange for weekly hosts to prepare, serve and clean up. More volunteers are needed. Thanks to those members of the congregation who are paying attention to our pink sign and contribution box. In October the committee purchased coffee mugs which are much easier for arthritic hands. Self-serve coffee with the addition of regular coffee as well as decaf and biscuits has been welcomed by many in the congregation. Understandably not everyone likes the change. However please be assured this was a Committee decision after a fair amount of discussion. Apple cider served on Christmas Eve after the early service, between services and after the late service is increasing in popularity. This year 30 litres of apple cider were consumed. Thanks to the Youth Groups for serving after the early service.

Rolls

An activity which involves tracking the membership lists of First-St. Andrew's. This year the Historic Rolls have been checked and computerized. Thanks to Maureen for all her diligent work. The Membership list has been updated. Did you know the office has lists of Active and Inactive Members, Adherents, Shut-In's, those members called by the Caring Callers and those members visited by the Congregational visiting team?

Archives

Many thanks to Willis Buckingham, Jim Hutchinson, Bev Lindsay, Pat McGregor, Helen McLeod and Barbara Williamson for the many hours of looking through the archival material to catalogue our history. Jim recently spoke at the meeting Kate arranged between our Council and the Muslim Board, giving an interesting history of F.S.A.

A review of this report indicates we are a busy Committee. We welcome new input and new members at any time. If you think you might be interested in joining us please speak with any of our members. The Sub-Committees meet as necessary and the Membership and Nurtuer Committee meets 3-4 times per year.

My sincere thanks to all members of the committee: Bev Lindsay, Annabelle Logan, Liz Mignotte, Joni Pypka, Jean Comfort, Jan Hendry, JoAnn Silcox, Louise Slater, Marion Wilson, Jim Hutchinson, Barry Tiffin, Karin Barth, Audrey Coulthard, Judi Walker, Jerry Austin, John MacDonald.

Respectfully Submitted

Donna Travis, Acting Chair

MINISTRY AND PERSONNEL COMMITTEE

The Ministry and Personnel Committee has been ably served in 2011 by the following members:

Jane Hill –Chair
Jeanette Morgan
Helen Mahabir
Kathryn Patton
Doug Walker
Bruce Moor
George Jolink

The role of this committee is to provide a confidential setting for consultation, support and assessment of all staff both ministerial and lay. The committee works to maintain and foster positive interrelationships within the team of staff employed at First-St. Andrew's.

We are blessed at First-St. Andrew's to have a dedicated and selfless staff.

Kate Crawford, Minister of Worship and Administration, celebrated her first year with us in September. We are blessed to receive her spiritual guidance, pastoral care and her vision for what we might become, a vibrant faith community at the heart of London. Paul Merritt, Director of Music, continues to lead an innovative music program both for worship and community outreach. Maureen Scarborough supports the team in the main office, extending welcome to visitors and handling an array of weekly and monthly publications. Geoff Bottomly ensures the building is maintained and functioning and provides support for groups and organizations that place significant demands on our space.

Susan Scorgie retired from her role as Church Administrator in 2011 after 10 years of guiding and expertly managing the administration of the church and its finances. First-St. Andrew's celebrated her gifts in September. Debra Low was brought in to take up the challenge of the position. Debra brings a wealth of knowledge from both the public and private sector and is enjoying her interactions with committees as she works to learn the ways of First-St. Andrew's.

2011 saw the retirement of Susan Shelstad, Minister of Christian Development, after fourteen years of spiritual guidance and direction of the many excellent programs under the umbrella of Christian Development. Her departure left a large gap and Tom Hiscock was selected to assist Kate as First-St. Andrew's looks at our needs for the future. Tom comes to us from a glorious career at Wesley Knox United Church, we are blessed to have him.

The staff team at First-St. Andrew's has seen quite a bit of change over the past few years and have risen to the new challenges with grace and resilience. We have been blessed to have been able to offer assistance and guidance through the transitions and we look forward to 2012 and the results of the Joint Needs Assessment Committee.

We will continue to offer support and aid in direction as the Staff Team makes its way through 2012, acknowledging the adjustments to be made in any new relationship, and assisting them to find their way. We anticipate continued excellence in the services provided and ask each of you to keep them in your thoughts and prayers.

Respectfully submitted.

*Jane Hill and George Jolink,
Co-Chairs, Ministry and Personnel Committee*

MISSION OUTREACH AND THE ENVIRONMENT COMMITTEE (M.O.E.)

This committee is enthusiastically served by the following members:

Linda Badke
Marilyn Beach
Barb Dalrymple
Liz Galbraith
Mary Ann Hodge
Laurel Kenney
Jean and Bill Knowles
Lillian Reid
Jane Westmorland

We welcome our newest member David Manness!

In addition, we have a dedicated team of volunteers who help us significantly with projects throughout the year such as our Golf Committee Chairperson, Diane Knoppert. We are also blessed to have the strong support of our minister Rev. Dr. Kate Crawford who attends most of our meetings and events! As well, we have a wonderful congregation who respond so generously to our events and projects. Many thanks to all of you!

Ongoing Projects:

Mission and Service Fund

Most fundraising for the M and S Fund is accomplished through envelope givings.

Overseas Relief donations were designated for the famine in the Horn of Africa and disaster relief in other areas of the world.

United Church of Canada Calendars were sold, United Church Observer subscriptions were encouraged, Mandate Magazines made available and Minutes for Mission were given once a month.

Hospitality Meals:

A new stove was purchased by the U.C.W., the congregation and proceeds from Sunday Sundaes, held in June and enjoyed by all!

The number of guests at each meal has continued to increase.

A 5th team has been formed, led by team leader Deborah Roberts.

A Food Safety Course was presented in October at First-St. Andrew's for Team Leaders and others to comply with new Health Unit regulations.

East London United Church Outreach (ELUCO):

First-St. Andrew's is a partner of this organization providing support to low-income families in east London through our Community Support Worker Nancy Howard, of this congregation.

We provide 2 Board members, (Linda Badke and Janice Elliott) as well as financial support which is funded through our White Squirrel Golf Tournament, Cinnamon Bun Sales and Walkathon and additional donations such as from the Benevolent Fund and loose offering from Christmas Eve Services.

This year we have updated our pamphlet and established an ELUCO website (www.eluco.ca – thanks to Jim Silcox our webmaster!)

Our major fundraiser for 2012 is a combined choir concert of over 100 voices and orchestra planned for June 10th at Dundas Street Centre United Church.

St. Paul's Daily Bread:

Emergency food is provided and a hot lunch and social time is offered each week day. Donations of food and money are collected each Sunday at FSA . The White Squirrel Golf Tournament provided additional funds for this extensive program. Gifts were donated and wrapped for their Christmas Hamper program for families.

Amnesty International:

A Write- a- thon was held in March 2011
124 Messages of Hope were signed during Advent

Grow-A-Row and Corn Roast:

These fundraisers for the Canadian Foodgrains Bank raised \$6253.63 at FSA this year. With the addition of the profit from the crop at the McLarty Farm of \$3470.00, and the donations from St. Mary's United Church, the total came to \$16,225.00. These funds are matched 4:1 by the Canadian International Development Agency (CIDA).

This joint project organized by Jean and Bill Knowles and David Knoppert began in 1995.

Comfort Quilts:

More quilts were made and sent to Canadian soldiers injured in Afghanistan but this program has now ended.

In the future, quilts will be sent to "Project Linus" which collects quilts and donates them to local children in need of comfort.

Los Quinchos School

Fair Trade, organic coffee and chocolate have continued to be sold to raise funds for this school for street children in Managua Nicaragua.

Green FSA:

In January a "walk through" of the church was made to assess possible energy savings.

At Supper Club in February a presentation was made by a couple who had built an environmentally sustainable home.

Environmental Sunday-Committee members participated in the service and a satirical dramatization of a conversation between Rev. Dr. Kate Crawford and "God" on lawn care was presented!

Offered a seminar on organic lawn care in April.

Native plants sold in May.

A fascinating sustainable community design called ECove was described in an interactive presentation at Supper Club in November.

White Squirrel Golf Tournament and Silent Auction:

Diane Knoppert very competently organized our major fundraiser of the year, assisted by many dedicated volunteers.

The tournament was a financial (over \$6000.00 raised) as well as a social success and we look forward to the next golf tournament on June 09, 2012!

Mission Sunday:

Committee members participated in this service in May.

Rev. Dr. Kate Crawford preached an inspiring sermon integrating themes of Mission and Service Fund, Indigenous rights and social justice.

New Projects during 2011**Dorcas Widows Fund:**

This group of grandmothers in Uganda creates beautiful jewellery to support their grandchildren, orphaned because of the AIDS related death of their parents.

This jewellery was sold at FSA around Mother's Day and Advent at Coffee and Conversation and in the church office on an ongoing basis this year to raise funds for this group.

KAIROS:

We became more involved this year with this ecumenical social justice group of which the United Church of Canada is a member.

We wrote letters, signed petitions and distributed information on a variety of social justice issues such as the deplorable conditions in Attawapiskat and the recent climate change conference in Durban, South Africa..

We indicated our support of the UN Declaration on the Rights of Indigenous Peoples through a banner which we had made (thanks to Bob Schram!). The banner was signed by members of our congregation to show our support and sent by train to a social justice event organized by KAIROS in Ottawa in June.

Future Project:**Mission/Volunteer Trip**

We are looking into a mission/volunteer trip to Managua Nicaragua with the organization Companeros, possibly as part of a group from Riverside United Church in 2013.

If you are interested in any of the projects and activities described above, please consider joining our committed group!

Respectfully submitted,

Janice Elliott, Chair,

Mission, Outreach and the Environment Committee

MUSIC COMMITTEE

*Where there is devotional music, God is always at hand with His gracious presence.
—Johann Sebastian Bach 1685-1750*

The year started off in a rousing fashion with our ninth annual **“Taste of Burns”**—an evening of feasting, pipes, Scottish dancing and Celtic entertainment at its best. This wonderful time of musical fellowship made a great start to our annual music programme at First-St. Andrew’s and would not have been possible without the tireless efforts of Enid Merritt and her team.

Paul Merritt partnered again with The Royal Canadian College of Organists to present an afternoon recital featuring local London organists and instrumentalists. This year, **Mixtures 2** was held on February 6th.

Our Friday Lenten Noon Recitals and Advent Noon Recitals, organized by Paul Merritt, were held again in 2011. This outreach to congregation and community allows members of the church as well as invited guests, to showcase their musical talents, in support of First-St. Andrew’s and its programmes.

On Sunday 10th April the senior choir, accompanied by a string orchestra, performed a London premiere of **Eternal Light – A Requiem by Howard Goodall**. This challenging but wonderful piece of music was well-received by the congregation and the greater London musical community.

The Laudamus Bells, under the very able leadership of Barbara Plante, are an important part of our music programme at First-St. Andrew’s as are The First-St. Andrew’s Strings under the leadership of Bruce Richardson. Joanne Richardson continues to do a fantastic job with the Junior Joyfuls and Enid and Paul Merritt have had another successful year with the Joyful Singers. This year, on Remembrance Sunday, a youth group, comprised of Grace MacPhail-Wagner, Fiona Robson, Jordan Baldwin and Jacob Feeney, gifted us with a wonderful rendition of *I Want Jesus to Walk with Me*.

September saw a visit from Darryl Edwards, Artistic Director of The Concert Opera Group. He and his group presented a sing-along version of **The Pirates of Penzance** that gave a spirited start to our Fall music programme. On Sunday, 6th November the Senior Choir, accompanied by organ and strings, presented **Baroque Fest (I)**—a well-attended concert of baroque music by composers such as Bach, Purcell, and Monteverdi.

The Ministry of Music by Paul Merritt has to be acknowledged and thanks given for his tireless efforts. Leadership by Enid Merritt, Joanne Richardson, Barbara Plante, Bruce Richardson, and our soloists and section leaders in the Senior Choir also needs to be acknowledged. Finally, the members of the Music Committee have worked very hard over the year to support and enhance musical activities at First-St. Andrew’s. I should like to thank Anne Cummings, Mary-Barbara Esteves, Doug Gonder, Paul Merritt, Adam Plante, Bruce Richardson, Margaret Wardlaw and Jean Wuensch for all their efforts in 2011 and also thank Cheryl Samson who has replaced Margaret Wardlaw on our Committee this Fall. Without their considerable efforts and dedication, our music programmes could not have been as inspiring and successful as they have been. Reflecting on the past year, I think that Bach would have felt that God was definitely “at hand” at First-St. Andrew’s.

Paul Cooper, Chair, Music Committee

NOMINATING COMMITTEE

The Nominating Committee had a busy year in 2011 with the retirement of Rev. Dr. Susan Shelstad and the subsequent need to form a new Joint Needs Assessment Committee, and the Provincial requirement to form a new Accessibility Committee to address the Changes to the Ontario Disability Act. This was in addition to filling several vacancies on Committees and bringing the Committee Membership list up-to-date. Regarding this latter aim, the current policy states that the Term of Office for regular Committee members is three years and committee members may only be renewed twice, so the maximum time a member can serve on a committee is nine years. The Nominating Committee recommended to Council at their December 2011 meeting that the requirement for a maximum of three Terms of Office for members of Committees be removed. The motion notes that the removal of set terms does not apply to Committee Chairs, who retain the current terms of office, or to the Board of Trustees who have their own terms of office, as do the Presbytery Representatives. This motion was approved by Council and the following motion therefore will be added to the Agenda of the AGM to be voted on by the congregation:

MOTION: moved that the requirement for a maximum of three Terms of Office for regular FSA committee members be removed and the wording in the Statement of Policies and Procedures in Sections 3.2.7, and any other references to these terms be changed accordingly. The change in wording in Section 3.2.7 will be changed from:

“It is recommended that no member of the congregation serve on any one committee for more than three consecutive terms. However, where there will be more than a 60% turnover of membership on any committee and in the opinion of the Nominating Committee an unacceptable impairment of the operation of the committee would thereby result, the congregation on the recommendation of the Nominating Committee may extend for a further term or terms on a committee of a person whose term would otherwise extend beyond the three term recommendation.”

To

“Regular committee members may extend their three year terms indefinitely if they so desire and if this is sanctioned by the Chair of their Committee. This does not apply to members of the Board of Trustees, Presbytery Representatives, or Church Officers, all of whom have their own Terms of Office. The summary of all Terms of Office is listed in Appendix A of the Statement of Policies and Procedures for First-St. Andrew’s United Church.

The Nominating Committee would like to thank all the people who volunteer so willingly to serve on our Committees, and to thank the members of the Accessibility Committee (Cherry Bulmer, George Jolink, and Chantal Laprise, Pat MacGregor, Aldis Murray, Ken Wright), and the members of the Joint Needs Assessment Committee (Chair: Jean Wuensch, Secretary: Ann MacPhail, Jacob Feeney, Bev Lindsay, Jean Wright, and Paul Pergau). The work of the church could not continue without you all!

Following is a list of the current Membership of all the standing Committees at FSA, and a list of the outgoing Committee Members for recognition and thanks.

Committee Memberships and Nominations for 2012 Calendar Year

COUNCIL:

Chair of Council (Feb 2011 - Feb 2013):	George Jolink
Past Chair of Council (Feb 2011 - Feb 2013):	Jackie Williams
Chair Elect (Feb 2012 – Feb 2013)	<u>Jo Ann Silcox (new)</u>
Secretary (Term of Office - 1 year):	Katherine Wonfor

COMMITTEES OF THE CONGREGATION:

(Note: the Chair of Council and the Minister of Worship and Administration serve on all committees ex-officio)

Board of Trustees:

Co-Chairs:	John Eberhard (2007– 2013) - Renewable David Manness (2007– 2013) - Renewable
Members:	Russ Gonder (1995-2001; 2001-2007; 2007–2013) - Renewable June McKay (2009– 2015) - Renewable Russ Monteith (2011– 2017) - Renewable Bill Peel (2009 – 2015) - Renewable Robin Procunier (2010–2016) - Renewable Bob Schram (1995-2001; 2001-2007; 2007–2013) - Renewable Bob Slater (2009–2015) - Renewable Katherine Wonfor - (2009–2015) - Renewable

Christian Development:

Chair:	<u>Allyson Watson (new)</u>
Members:	Michael Feeney Nancy Howard Chris Lindsay Susan McKane Katie Graves Deanne Pederson <u>Glenda Pennington (new)</u> Chris Silcox Jo Ann Silcox Monique Silcox

Finance:

Chair:	Harold Jackson
Members:	Michael Bancroft Dennis Dalton Carol Foley Doug Jones Don Reid Donna Travis

Jean Brown Permanent Ad Hoc Committee to Council:

(1CD member, 1 Music member, 2 Congregational members, Minister)

Chair: Allyson Watson (new)
Members: Paul Cooper
Christina Lindsay
Ian Wright

Marketing and Communications: (Ad Hoc Committee)

Chair: Doug Gonder
Members: Pat McGregor (new)
Shelley Pinkard (new)
Jim Silcox
Bob Swartman
Pat Tripp

Membership and Nurture:

Chair: Jane Glaves (new)
Members: Jerry Austin (new)
Audrey Coulthard
Helen Guthrie (funerals) (new)
Jan Hendry
Jim Hutchinson
Annabelle Logan
John McDonald (new)
Joni Pypka
Jo Ann Silcox
Barry Tiffin
Judi Walker
Elaine Wilson
Marion Wilson

Ministry and Personnel:

Chair: Jane Hill
Members: Bruce Moor
Jeanette Morgan
Katherine Patton
David Wake (new)
Doug Walker
Amanda Williams (new)

Mission, Outreach and Environment (MOE):

Chair: Janice Elliott
Members: Linda Badke
Marilyn Beach
Barb Dalrymple
Liz Galbraith
Mary Ann Hodge

Laurel Kenney
Bill Knowles
Jean Knowles
David Manness (new)
Lillian Reid
Jane Westmoreland

Music:

Chair: Paul Cooper
Members: Anne Cummings
Mary Estevez
Doug Gonder
Adam Plante
Bruce Richardson
Cheryl Sampson (new)
Jean Wuensch

Nominating Committee:

Chair: Jackie Williams
Members: Jane Glaves (Chair, Membership and Nurture)
Glenda Pennington (elected member)
Louise Slater (elected member)
Jim Hutchinson (elected member) (New)

Property:

Chair: Mary Ann Hodge
Members: Willis Buckingham
Russ Gonder
Bill Guthrie
Jim Hendry
Ross MacDonald
Adam Plante
Peter Ross
Kerry Stover
Donna Travis

Stewardship:

Chair: Judith Walker
Members: Harold Jackson (new)
David Manness
Robin Procunier (new)
Debbie Schram
Katherine Wonfor

Worship:

Chair: Jo Ann Silcox
Members: Mary McKim
Paul Merritt
Dennis Pellarin
Jim Silcox (Communion Clerk)
Kerry Stover (new)
Barry Tiffin (Narthex Coordinator)
Bob Vosper
Jane Westmoreland
Katherine Wonfor (Secretary)

PRESBYTERY REPRESENTATIVES: (Term of Office – 4 years – Renewable)

Linda Badke (2006-2010; 2010-2014)
Barb Dalrymple (2011-2015) alternate
Bill Knowles (2006-2010; 2010-2014)
Jean Knowles (2006-2010; 2010-2014)
Bob Vosper (2006-2010; 2010-2014)

Recognition of Outgoing Committee Members and Chairs for 2011-2012

The Board of Trustees:

Members: Stan Hill

Christian Development and the Jean Brown Permanent Ad Hoc Committee:

Chair: Cynthia Simpson

Marketing and Communications: (Ad Hoc Committee)

Members: David Flynn
Tara Gonder
Bob Peel
Krista Vogt

Membership and Nurture:

Chair: Donna Travis
Members: Karin Barth
Jean Comfort
Bev Lindsay
Louise Slater

Ministry and Personnel:

Members: George Jolink
Helen Mahabir
Wendy Thompson

Mission, Outreach and Environment (MOE):

Members: Mike Bancroft
Audrey Coulthard
David Knoppert
Terry Peters

Music:

Members: Margaret Wardlaw

Property:

Members: Russ Scorgie
Heather Vouvalidis

Worship:

Members: Anne Cummings
Frank Meadows (deceased)
Barry Moore
Muriel Parsons
Elspeth Watson (deceased)

Respectfully submitted

Jackie Williams
Chair of the Nominating Committee

PROPERTY COMMITTEE

The committee is responsible for the physical property of the church, including operation and maintenance, repairs, new projects and planning.

Our Physical Assets

FSA is blessed with beautiful historic buildings and grounds in a key downtown location. The age, size and condition of our building present many challenges. In recent years, the most significant challenge has been the lack of funding available for capital improvements and major repairs.

Building Condition Challenge

The Building Condition Assessment Report (Avis Report), completed in 2008, identified elements which require attention over the next 10 years. The Save Our Sanctuary (S.O.S.) capital campaign raised approximately \$100,000 that was used in 2011 to repair the most urgent masonry repairs - mostly at the higher levels. With the continued financial support from the congregation, it is hoped that we can finish the masonry work and renovate the front entry in 2012. It will take a number of years and a considerable funding commitment to complete this work which will eventually include a new heating system and replacing the slate roof.

Other Capital Projects

The items identified in the Avis Report do not include other capital projects and major maintenance needs. For many years, these needs have been funded substantially from the Capital Reserve, money generated by the church's trust funds. Some projects, like exterior painting need to be completed on a regular basis.

A number of smaller projects are often handled by the Custodian and/or volunteers, including plaster repairs and interior painting. We are grateful as well to the UCW who funded the installation of a set of handrails to assist in accessing the chancel. One of the larger projects that is expected to be completed in 2012 is a revamp of the sound system and the flat roof over St. Andrew's Hall which as caused some leakage in the past year. We are also investigating how we can better meet the needs of those in the congregation with accessibility issues by designating handicapped seating locations and the replacement of the loose chairs with something more permanent.

Building Operations

The committee's operational budget is substantially devoted to non-discretionary operational and maintenance expenses such as security, elevator and grounds maintenance. Minor repairs such as drainage issues, heating system repairs and lighting are also covered by this budget.

Building Rentals

The rental policy implemented a couple of years ago continues to be fine-tuned with the result that costs for funerals have been streamlined and the contract with Kiwanis has been brought in line with the policy. Most users have come to understand and accept the new reality. There have been few real complaints. Overall, the policy has been a great success. Revenue is up substantially and this is significant to the church budget. In 2012 we will be focusing on our parking rentals to ensure they are close to market rates.

Fund Raising

The committee continues to run the flower sale. This year, Council agreed to rename the sale to the Marg Leonard Plant Sale.

Volunteers

Volunteers continue to be very important to the ability of the church to maintain its property and keep it beautiful at modest cost. Their efforts are evident in the spring and fall clean-ups, grass cutting and trimming, trimming of shrubs and trees, planting and maintenance of flower beds, painting and repairs, and fund raising activities. We would like to thank all those who assisted. Some contributed enormous time and effort. Special thanks to Bev MacDonald for the endless hours he has dedicated to FSA.

Staff

A special thanks to staff for their efforts on behalf of the congregation and the Committee:

Geoff Bottomley has done an excellent job maintaining our facilities. He also initiates and completes many small projects. Geoff is assisted in his custodial activities by Valerie de Jong.

Paul Merritt has undertaken a significant and important new duty, managing the Space Rental arrangements in conjunction with Paul Mansell.

We much appreciate the complete and accurate financial statements and budget information provided by Sue Scorgie until her retirement, and now Debra Low. We thank her also for getting out those invoices, so essential to the rental income reality.

Thanks also to Maureen Scarborough for keeping the calendar of events, including rentals, up-to-date and other general assistance.

Committee Members

Thank you to all members of the Property Committee:

Jim Hendry	Russ Scorgie
Peter Ross	Donna Travis
Mary Ann Hodge	Ross MacDonald
John Jardine	Paul Mansell
Adam Plante	Heather Vouvalidis

Mary Ann Hodge, Chair

STEWARDSHIP COMMITTEE

At the first Stewardship Committee meeting in March 2011 we reviewed the Terms of Reference ‘to educate the congregation of First-St. Andrew’s United Church (FSA) with regard to the ongoing need to financially support the ministry, life and work of FSA through regular (weekly, monthly) giving, fundraising, special projects, etc.’ We agreed that our work would also be shaped by FSA’s mission as ‘an inclusive Christian Family encouraging spiritual growth through worship, friendship, learning and action.’

Assisting in the process for 2011 were Harold Jackson, David Manness (alternate Robin Proconier) , Debbie Schram, Katherine Wonfor, Judith Walker (Chair) and Dr. Kate Crawford. We were pleased to welcome George Jolink to the committee in November.

We have worked to change the view of Stewardship from a once a year financial pledge campaign to one where every member would be engaged in understanding their personal responsibility as a steward of God’s many gifts to us with accountability to one another and to our faith. Each year we acknowledge this responsibility through our financial support for the Annual Pledge Campaign. Materials from the United Church of Canada were beneficial to the committee in planning the road to the future.

We reviewed the sources of revenue that benefit the life and work of FSA and discussed how we might present this information to the congregation with a view to building greater understanding of how their gifts are invested. As a result a document entitled *The Narrative Budget* was designed by Harold Jackson, Debbie Schram and David Manness. This information will be distributed at a later date.

We identified as a major challenge the lack of a strategy that will attract new members, of all ages.

There was lengthy analysis of the Capital Campaign launched under the leadership of Debbie Schram. With her assistance, the decision was made to redesign the program and add a Capital Building Fund request to the annual pledge campaign launched in October. We are grateful to the Board of Trustees for their support in introducing a ‘matching gift’ concept. For 2012 gifts to the Capital Building Fund will be matched dollar for dollar from unrestricted Trust Fund income to a maximum of \$75,000.

The Annual Pledge Campaign was launched on Thanksgiving weekend. For the next six weeks a member of the congregation reminded us of the value of our financial stewardship in “**Sustaining the Heartbeat**” of FSA. The outcome of the Annual Pledge Campaign will be reported by the Finance Committee.

I would like to thank Sue Scorgie, Debra Low and Katherine Wonfor for their assistance in developing a database program that will support the growth of Stewardship at FSA.

On behalf of the Stewardship Committee I would like to thank each of you for the generous support that you provide to FSA each day as leaders, teachers, community volunteers, donors and as friends.

Respectfully submitted,
Judith Walker

WORSHIP COMMITTEE

It has been a particular joy again this year to experience the dedication of members of the Worship Committee in 2011 as they have worked tirelessly to ensure that in renewing worship practices at FSA we are not only expanding the opportunities for present members to rejoice together in this central act of Christian piety but that we are also increasingly reaching out to visitors and to the broader community.

Music, under the sensitive guidance of Paul Merritt, has not only continued to excel in the rich traditions of the Christian church instrumental and choral music but has experimented with new music (More Voices), new voices (Teen choir, Joyful Singers, Junior Joyfuls, Rudy Eberhard vocal scholar Jordan Baldwin), and new forums of congregational participation (including the children's focus on Sunday mornings).

A 'homiletic festival' has been our privilege increasingly this year as Rev. Dr. Kate Crawford introduces us to a variety of preaching styles and contents with ever increasing enthusiasm—and as guest preachers (Archdeacon Ken Anderson, Rev. Dr. Alistair Weir, Rev. Herb Summers, Rev. Betty Sangster, Rev. Ann Corbet, and Bishop John Spong) have generously opened the Word to us in new and compelling ways.

The wonderful addition of Rev. Tom Hiscock as short-term supply minister in July has gifted us with the unselfish generosity of a seasoned pastor and liturgist during this year of transition in our CD and Pastoral Care ministries as well as in the pulpit.

If true worship is the collective action of the whole people of God, surely our worship has been that of peak experiences this year as an increasing number of lay persons (liturgists, story-tellers, musicians, chancel artists, children at play, ushers, greeters, communion servers, and the God Squad) have added their voices and their gifts to the rich panorama of praise and service of this wonderful congregation.

An Advent of another kind has been surely growing in our midst as inter-church collaboration has led and will increasingly lead to shared worship and study experiences between Metropolitan United and ourselves. There is a concomitant outreach from Dundas Street Centre United as evidence by their participation in the shared Good Friday service in our sanctuary.

It is with a heart full of thanksgiving to God and to each of you, that I submit this report on behalf of the Worship Committee whose chief end, to quote the Westminster Confession of Faith, is *to glorify God and to enjoy that same God forever!!*

Respectfully submitted
Jo Ann Silcox

OTHER GROUPS

FSA SUPPER CLUB

“That has to be the best buffet ever!” This is often the comment as our group of 60 or 80 meet each month for our Pot Luck supper, a lusty Sing-Song led by PAUL MERRITT, followed by a presentation. Again this year we have enjoyed some very interesting programs.

In JANUARY, DON LANGFORD and a group from STRATHROY United Church told us how they responded to a need, travelling to MIZAK in Southern Haiti. While there they assisted in building a multi-purpose pavilion for Health Care.

FEBRUARY’S guests were ELLEN and STEVE HORAK, who moved from life in the suburbs to build an ECO HOME near Glen Morris in order to fulfil their goal of living a more sustainable life-style...an inspiration for us to “Go Green”.

In MARCH, KEN and JEAN WRIGHT showed a remarkable video, prepared by a couple from St. Louis. MO. who were among the 6,000 distraught travellers who had been lovingly cared for in Newfoundland when their plane was forced to land in Gander on Sept 11, 2001. Tom Brokaw used this unforgettable film on NBC.

88 members were present.. a record number for our group!

JOAN HRYNIW , representing SCAW “ SLEEPING CHILDREN AROUND THE WORLD” was our guest in APRIL. This organization travels around the world , over almost impassable dirt roads, delivering BED-KITS to thousands of the poorest and most needy children in the world. Following the presentation we donated funds to provide 6 bed-kits to children in SRI LANKA ,and later received wonderful photos of the excited children, and their appreciation.

In MAY, a group of TURKISH men, members of the CANADIAN INTERCULTURAL DIALOGUE CENTER joined us, as we expressed interest in fostering dialogue and understanding among people of differing faith backgrounds and cultures. We prepared and greatly enjoyed a buffet of veggies and fruit!

OCTOBER’S guests were BOB JOHNSTONE and BOB ROLLWAGON, frequent AFRICAN SAFARI adventurers, who gave us close-up views of this amazing area of the world and the animals, leaving us wanting to go and see for ourselves.

Our season closed in NOVEMBER with guest NINA DAVIS, who explained the possibility of ENSURING A SUSTAINABLE FUTURE with “E-COVE”, a new model for urban living. She is currently a department head at South collegiate, teaching housing design and a work internship course which she created in conjunction with Habitat for humanity.

A new and busy year is planned with programs set until May !

I greatly appreciate the commitment of our callers and helpers who assist each month to ensure a thoroughly satisfying evening of great fellowship and fun.

Respectfully submitted,
June McKay, co-ordinator

Supper Club Financial Report

At our supper club meetings, we collect \$2 per person to pay for our sundry supplies, coffee, tea, napkins etc. It also pays for our monthly dishwasher service. For some of our guest speakers or entertainment we also make a donation. Generally we have about \$300 in our bank account to pay for our needs. We are a self-sufficient organization in the Church.

Jim Hendry, Treasurer

UCW

UCW Purpose: To unite women of the congregation for the total mission of the church and to provide a medium through which we may express our loyalty and devotion to Jesus Christ in Christian WITNESS, STUDY, FELLOWSHIP and SERVICE.

First-St. Andrew's UCW is now comprised of two units with approximately 100 active members who usually meet monthly for worship, fellowship and have speakers on various topics of interest. These are the Tuesday Evening unit and the Mary and Martha unit. Many other women of the congregation support our projects.

Following are some of the services provided to the congregation by the UCW:

- UCW conducted the church service on May 29th with Rev. Betty Sangster as our guest preacher.
- Maytime Communion Service and Tea was held in May. Shuts-ins were bussed to the church and following the service refreshments were served and each lady was given a flower.
- Lu McLean, corresponding secretary, has sent many letters to bereaved families, people in hospital or sick at home, and to people who have made a special contribution to the church.
- Care of the church kitchens – in Proudfoot Hall, the Parlor, and the Fireside Room.
- The Flower Committee made provision for a floral arrangement at each Sunday service and decorating the church for the special seasons of Easter, Thanksgiving and Christmas.
- Isabelle Getliffe Sewing Group meet weekly from Spring to Fall to prepare items for sale at the Bazaar.
- Money raising projects were the Spring Antique Sale, Fall Rummage Sale convened by Jim and Jan Hendry, Holly Bazaar convened by Deb Roberts and Heather Vosper, the Marathon Bridge games organized by Joni Pypka, Phantom Tea envelopes and the use of green offering envelopes.
- In addition to our donations to several organizations under Priority 1 and Priority 11 (for details of donations see UCW Budget) funding was provided to send two youngsters from ELUCO to camp Kee-Mo-Kee, as well as the following donations:
 - \$1,000 was made to the Bella Coola community where floods destroyed homes and crops,
 - \$5,000 to First Church in Wetaskiwin, AB to help in refurbishing their new church as the old church was destroyed by fire.
 - \$6,500 toward the purchase of a new commercial stove in the kitchen
 - \$1,000 to replace seating for the outdoor chapel at Camp Kee-Mo-Kee.

We are grateful for the support of members of the congregation and for the opportunity to serve the church.

Respectfully submitted,
Sally Smith, Recording Secretary

UCW FINANCIAL STATEMENT at December 31, 2011

Statement of Financial Position at December 31st, 2011				
		at December 31st, 2011	at Jan. 1, 2011	
Assets				
Bank Account		14,761	13,292	
Petty Cash		200	200	
Investments		44,000	56,468	
Other assets		713	85	
Total Cash and Investments		59,674	70,045	
Liabilities		0	0	
Funds				
A. Webster Fund		2,226	8,898	
Accts Payable		1,750		* Donation to Nati
Operating Fund		56,948	61,147	
Total Liabilities & Funds Balance		60,924	70,045	
INVESTMENTS			Maturity Date	Principal
8000339-12	GIC Prem. Rate Redeemable 3.70%		Feb.16, 2012	\$15,000
0001-8000339-13	GIC 2% open - interest annually		May 14, 2012	\$9,000
0001-8000339-14	GIC 2.2% redeemable		Sept. 9, 2013	\$20,000
Total Investments				\$44,000

Statement of Operations for the year ending December 31st, 2011

REVENUE	Dec 31st, 2011	Budget 2011	variance
<u>Donations</u>			
Green Envelopes	3,736	4,000	(264)
Bequests	0	0	-
Thank offering	5	0	5
Flowers	2,072	1,500	572
Phantom Tea	1,715	1,400	315
Prayer Shawl Ministry	790	0	790
Miscellaneous Donations	1,050	500	550
Total Donations	9,368	7,400	1,967.80
<u>Earnings</u>			
Unit Contribution	209	0	209
Bazaar	11,197	9,000	2,197
Rummage Sale	2,673	1,500	1,173
Catering/Meals	729	0	729
Other Fund Raising Events (Antique Sale)	6,391	3,500	2,891
Investment Income	708	1,000	(292)
Other Earnings	39	500	(461)
Total Earnings	21,945	15,500	6,445.38
TOTAL REVENUE	31,313	22,900	8,413
EXPENSES			
<u>Outreach</u>			
<u>Priority I Outreach (January)</u>			
East London United Church Outreach Cluster	1,000	1,000	-
Limberlost Chaplaincy	600	600	-
Southdale Chaplaincy	400	400	-
Rotholme Wom. & Fam. Centre	500	500	-
My Sister's Place	500	500	-
Daily Bread (Jan & July & Sep)\	1,000	1,000	-
<u>Priority II Outreach (December)</u>			
Five Oaks Christian Training Centre	400	400	-
Beth Emmanuel Church	300	300	-
Women's Community House	300	300	-
Canadian Bible Society	250	250	-
Francis Sandy Theological Centre	400	400	-
<u>Mission & Service - U.C. of Canada</u>	15,000	15,000	-
<u>Other Outreach</u>			
Prayer Shawl Ministry	258	300	(42)
Camp Kee-Mo-Kee	509	500	9
Gifts to Shut-Ins	200	200	-
Misc. Other Outreach	1,036	0	1,036
Total Outreach	22,653	21,650	1,003.43
<u>Miscellaneous Expenses</u>			
Bazaar	718	2,400	(1,682)
Rummage Sale	113	300	(188)
Misc. Fundraisers (Antique Sale, etc.)	989	0	989
Flowers	869	1,500	(631)
Catering/Meals	1,073	400	673
Middlesex Presbyterial	879	300	579
Workshops/Seminars	620	500	120
Subscriptions/Journals	249	200	49
Banners	0	0	-
Speakers/Courtesy	347	300	47
Purchases - includes items for kitchen	6,729	500	6,229
Other Misc. Expenses	0	0	-
<u>General & Administrative Expenses</u>			
postage, copying, bank charges, office supplies	439	350	89
Kitchen/Cleaning	513	750	(237)
Other Misc. General & Administrative Expenses	569	400	169
Total Misc. & Admin Expenses	14,107	7,900	6,207
TOTAL EXPENSES	36,761	29,550	7,211
NET INCOME/(LOSS)	-5,448	-6,650	1,202
<i>Net Holly Bazaar Proceeds</i>	<i>10,479</i>		

ANNUAL CONGREGATIONAL MEETING MINUTES - FEBRUARY 13, 2011

First-St. Andrew's United Church

ANNUAL MEETING

Sunday, February 13, 2011

Proudfoot Hall, 12:00 pm

1.0 Election of Chair and Secretary of Congregational Meeting

MOTION: That Stan Hill be appointed chair of the 2011 Annual Meeting.

MOVED: By Bob Swartman, seconded by Bob Vosper. Motion carried.

MOTION: That Katherine Wonfor be appointed secretary of the 2011 Annual Meeting.

MOVED: By Muriel Hill, seconded by Annabelle Logan. Motion carried.

2.0 Welcome: Stan Hill welcomed the members of FSA and called the Annual Meeting to order at 12:05 pm.

3.0 Invocation: The Rev. Dr. Kate Crawford opened the meeting with prayer.

4.0 Approval of Minutes

MOTION: That the Minutes of the February 14, 2010 Annual Meeting be approved.

MOVED: By Bob Vosper, seconded by David Manness. Motion carried.

5.0 Adoption of Committee Reports

MOTION: That the Committee Reports as published in the 2010 Annual Report be adopted, with the addition to the Membership and Nurture report of Martha Galea and Donald Farquhar as new members welcomed in 2010.

MOVED: By Jo Ann Silcox, seconded by Bob Lindsay. Motion carried.

6.0 Finance Committee Report

6.1 Budget for 2011

Harold Jackson, Chair of Finance, presented the 2011 budget. The congregation were thanked for their support which resulted in a surplus at the end of 2010. Thanks were also expressed to the staff who took on additional responsibilities during the year.

MOTION: To approve the 2011 budget.

MOVED: By Harold Jackson, seconded by Bob Swartman. Motion carried.

6.2 Long-Term Capital Building and Financial Plan

Russ Scorgie, Chair of Property and Harold Jackson, Chair of Finance presented a report on a funding strategy for the 2008 Avis Report and other capital projects.

- In 2009 fundraising was started for capital projects identified in the Avis Report.
- In the fall of 2010, Committees of Council were asked to submit to the Property and Finance Committees requests for capital projects not included in the Avis Report.
- The capital projects were prioritized with the goal of completing Avis priority 1 projects in 2011 and 2012.

7.0 Nominating Committee

A written report from the Nominating Committee was circulated.

The following changes to the written report were requested:

- Doug Walker to be added to the Ministry and Personnel Committee
- Kerry Hill to be removed from the Ministry and Personnel Committee
- Kerry Stover to be added to the Property Committee

MOTION: That the report of the Nominating Committee be accepted with the above changes.

MOVED: By Donna Travis, seconded by Charlotte Oldham. Motion carried.

MOTION FROM THE FLOOR: To add Rocky Moretti as a member of the Christian Development Committee.

MOVED: By Paul Mansell, seconded by Nancy Johnson.

MOTION WITHDRAWN: At the request of Rocky Moretti.

Mr. Moretti requested permission from the Chair to address the meeting. Mr. Moretti spoke about establishing the Impact youth program at FSA and the focus and goals of the group. The Christian Development Committee dismissed Mr. Moretti from leadership of the Impact youth program and membership on the CD Committee in September 2010.

A statement prepared by the Christian Development Committee outlining the reasons for Rocky Moretti's dismissal was read at the meeting. Council was informed of the issues and supported the decision of the CD Committee.

MOTION: That the decision of the Christian Development Committee and Council be upheld.

MOVED: By Muriel Hill, seconded by Muriel Parsons. Motion carried.

Expressions of thanks were offered to Mr. Moretti by several members of the congregation. Words of Christian welcome were also addressed to the members of his family, and the hope that they would continue to consider FSA their church home.

8.0 Recognition of Volunteers

On behalf of the congregation, Stan Hill expressed gratitude to the men and women who volunteer their time and talent at First-St. Andrew's.

George Jolink, Chair-Elect of Council, presented FSA pins to committee members who completed their terms in 2010:

Christian Development: Martha Bere, Rocky Moretti, Jacob Tufts, Krista Vogt
Finance: David Beach, Jeff Vogt
Membership and Nurture: Jane Hill
Ministry and Personnel: Ric Graham
Mission, Outreach and the Environment: Lisa Chevrette, David Knoppert, Paul Mansell, Mary Vernon
Property: Doreen Gartley, Mark Hill, Paul Mansell
Worship: Steve Elson
Marketing and Communications: Lisa Chevrette, Bob Slater, Krista Vogt

9.0 Other Business

9.1 Board of Trustees

MOTION: That Ron Caldwell be removed from the Board of Trustees.

MOVED: By Stan Hill, seconded by Robin Proconier. Motion carried.

MOTION: That June McKay and Bob Slater be elected to the Board of Trustees.

MOVED: By Stan Hill, seconded by John Eberhard. Motion carried.

MOTION: That the congregation of First-St. Andrew's United Church, Middlesex Presbytery, London Conference hereby:

- 1) Determines and directs that for the year 2011, it will carry only the insurance in the attached policy or policies (list here all policy numbers and company names);
Ecclesiastical Insurance Co. Policy #ES31922UCP
- 2) Acknowledges that the limits in such insurance policy or policies may be less than the full replacement cost of the buildings insured under the attached policy or policies;
- 3) Releases the Trustees First-St. Andrew's United Church from any obligation to maintain insurance coverage with higher limits than that provided in the attached policy or policies, and agrees to indemnify and save harmless the trustees of First-St. Andrew's for all claims with respect to such obligations.

MOVED: By David Manness, seconded by June McKay. Motion carried.

9.2 Date of the Annual Meeting

The FSA Policy Manual requires that the Annual Meeting be held no later than February 15th. Since the third Monday in February is now a provincial holiday, Family Day, Council discussed changing the requirement to "not later than the end of February".

MOTION: That the Annual Meeting be held not later than the end of February.

MOVED: By Barb Dalrymple, seconded by Russ Scorgie. Motion carried.

9.3 Chair-Elect of Council

George Jolink was presented the gavel as Chair-Elect of Council for 2011 and 2012.

9.4 The Rev. Dr. Susan Shelstad

The congregation expressed their gratitude for Dr. Shelstad's years of ministry at FSA.

10.0 Benediction: The Rev. Dr. Kate Crawford closed the meeting with a benediction.

MOTION: That the Annual Meeting be adjourned at 2:03 pm.

MOVED: By Robin Procunier, seconded by Annabelle Logan. Motion carried.