

BOARD OF TRUSTEES  
FIRST-ST. ANDREW'S UNITED CHURCH  
INDEX TO THE UNAUDITED FINANCIAL STATEMENTS  
AS AT DECEMBER 31, 2017

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## REVIEW ENGAGEMENT REPORT

### TO THE BOARD OF TRUSTEES OF FIRST-ST. ANDREW'S UNITED CHURCH

I have reviewed the statement of financial position of the Board of Trustees of First-St. Andrew's United Church as at December 31, 2017 and the statements of operations and changes in fund balances for the year then ended. My review was made in accordance with Canadian generally accepted standards for review engagements and accordingly consisted primarily of inquiry, analytical procedures and discussion related to information supplied to me by management.

A review does not constitute an audit and consequently I do not express an audit opinion on these financial statements.

Based on my review, nothing has come to my attention that causes me to believe that these financial statements are not, in all material respects, in accordance with Canadian generally accepted accounting principles.



London, Ontario  
May 14, 2018

Mark A Wales Professional Corporation CPA  
Authorized to practise public accounting by the  
Chartered Professional Accountants of Ontario

BOARD OF TRUSTEES  
FIRST-ST. ANDREW'S UNITED CHURCH  
STATEMENT OF FINANCIAL POSITION  
AS AT DECEMBER 31, 2017  
WITH 2016 COMPARATIVES  
"UNAUDITED"

ASSETS

	<u>2017</u>	<u>2016</u>
<u>CURRENT ASSETS</u>		
Cash	\$ 15,160	\$ 613
HST Receivable	1,815	397
Due from Council (Note 4)	<u>397</u>	<u>-0-</u>
	<u>17,372</u>	<u>1,010</u>
 <u>INVESTMENTS (Notes 2 &amp; 3)</u>		
Restricted Funds	795,919	790,099
Proudfoot Legacy Fund	<u>3,539,040</u>	<u>3,446,176</u>
	<u>4,334,959</u>	<u>4,236,275</u>
 <u>TOTAL ASSETS</u>	 <u>\$ 4,352,331</u>	 <u>\$ 4,237,285</u>

LIABILITIES AND FUND BALANCES

<u>CURRENT LIABILITIES</u>		
Accrued Liabilities	\$ 3,534	\$ 6,000
Due to Council (Note 4)	<u>16,012</u>	<u>48,515</u>
	<u>19,546</u>	<u>54,515</u>
 <u>FUND BALANCES (Note 2)</u>		
Restricted		
C. Wilson Fund	22,580	21,620
Eberhard Memorial Music Scholarship Fund	59,917	52,991
Clark Fund	90,024	90,283
Wm. & J. Brown Fund - Youth	595,572	589,807
Bass Fund	<u>24,477</u>	<u>23,414</u>
	792,570	778,115
Proudfoot Legacy Fund	<u>3,540,215</u>	<u>3,404,655</u>
	<u>4,332,785</u>	<u>4,182,770</u>
 <u>TOTAL LIABILITIES AND FUND BALANCES</u>	 <u>\$ 4,352,331</u>	 <u>\$ 4,237,285</u>

See accompanying notes to the financial statements.

BOARD OF TRUSTEES  
FIRST-ST. ANDREW'S UNITED CHURCH  
STATEMENT OF OPERATIONS AND CHANGES IN PROUDFOOT LEGACY FUND  
FOR THE YEAR ENDED DECEMBER 31, 2017  
WITH 2016 COMPARATIVES  
"UNAUDITED"

	<u>2017</u>	<u>2016</u>
<u>REVENUE</u>		
Income on Investments	\$ 91,627	\$ 71,707
Increase in Value of Investments	140,326	119,085
Bequests Received	<u>73,025</u>	<u>49,983</u>
	<u>304,978</u>	<u>240,775</u>
 <u>EXPENDITURES</u>		
Professional	4,068	5,842
Investment Fees	13,613	1,616
Bank Charges	<u>111</u>	<u>4</u>
	<u>17,792</u>	<u>7,462</u>
Surplus from Operations	287,186	233,313
Fund Balance - Beginning of the Year	3,404,655	3,282,873
Transfers to Council (Note 4)	<u>(151,626)</u>	<u>(111,531)</u>
Fund Balance - End of the Year	\$ <u>3,540,215</u>	\$ <u>3,404,655</u>

See accompanying notes to the financial statements.

BOARD OF TRUSTEES  
FIRST-ST. ANDREW'S UNITED CHURCH  
STATEMENTS OF OPERATIONS AND CHANGES IN RESTRICTED FUND BALANCES  
FOR THE YEAR ENDED DECEMBER 31, 2017  
WITH 2016 COMPARATIVES  
"UNAUDITED"

	<u>2017</u>	<u>2016</u>
<u>CLARK FUND</u>		
Fund Balance - Beginning of the Year	\$ 90,283	\$ 85,104
Income on Investments	2,683	2,459
Increase in Value of Investments	1,335	3,720
Transfer to Council (Note 4)	<u>(4,277)</u>	<u>(1,000)</u>
Fund Balance - End of the Year	\$ <u>90,024</u>	\$ <u>90,283</u>
<u>WM. &amp; J. BROWN FUND - YOUTH</u>		
Fund Balance - Beginning of the Year	\$ 589,807	\$ 571,598
Income on Investments	14,208	13,369
Increase in Value of Investments	25,424	27,433
Investment Fee	(3,067)	(609)
Transfer to Council (Note 4)	<u>(30,800)</u>	<u>(21,984)</u>
Fund Balance - End of the Year	\$ <u>595,572</u>	\$ <u>589,807</u>
<u>C. WILSON FUND</u>		
Fund Balance - Beginning of the Year	\$ 21,620	\$ 18,946
Income on Investments	635	598
Increase in Value of Investments	325	1,076
Transfer from Council (Note 4)	<u>-0-</u>	<u>1,000</u>
Fund Balance - End of the Year	\$ <u>22,580</u>	\$ <u>21,620</u>
<u>EBERHARD MEMORIAL MUSIC SCHOLARSHIP FUND</u>		
Fund Balance - Beginning of the Year	\$ 52,991	\$ 46,924
Income on Investments	1,271	776
Increase in Value of Investments	1,521	1,681
Transfer from Council (Note 4)	4,460	4,610
Transfer to Council (Note 4)	<u>(326)</u>	<u>(1,000)</u>
Fund Balance - End of the Year	\$ <u>59,917</u>	\$ <u>52,991</u>
<u>BASS FUND</u>		
Fund Balance - Beginning of the year	\$ 23,414	\$ 22,511
Income on Investments	586	395
Increase in Value of Investments	<u>477</u>	<u>508</u>
Fund Balance - End of the Year	\$ <u>24,477</u>	\$ <u>23,414</u>

See accompanying notes to the financial statements.

BOARD OF TRUSTEES  
FIRST-ST. ANDREW'S UNITED CHURCH  
STATEMENTS OF CASH FLOWS  
FOR THE YEAR ENDED DECEMBER 31, 2017  
WITH 2016 COMPARATIVES  
"UNAUDITED"

	<u>2017</u>	<u>2016</u>
<u>CASH PROVIDED BY (USED IN) OPERATING ACTIVITIES</u>		
Surplus From Operations		
Proudfoot Legacy Fund	\$ 287,186	\$ 233,313
Clark Fund	4,018	6,179
Wm. & J. Brown Found - Youth	36,565	40,193
C. Wilson Fund	960	1,674
Eberhard Memorial Music Scholarship Fund	2,792	2,457
Bass Fund	<u>1,063</u>	<u>903</u>
	332,584	284,719
Increase in Value of Investments	(169,408)	(153,503)
Transfers From Council	4,460	5,610
Transfers To Council	(187,029)	(135,515)
Increase in HST Receivable	(1,418)	(397)
Increase in Amount Due From Council	(397)	-0-
(Decrease) Increase in Amount Due to Council	(32,503)	27,742
(Decrease) Increase in Accrued Liabilities	<u>(2,466)</u>	<u>2,906</u>
	<u>(56,177)</u>	<u>31,562</u>
<u>CASH PROVIDED BY INVESTING ACTIVITIES</u>		
Net Sale (Purchase) of Investments	<u>70,724</u>	<u>(33,919)</u>
INCREASE (DECREASE) IN CASH	14,547	(2,357)
CASH – BEGINNING OF THE YEAR	<u>613</u>	<u>2,970</u>
CASH – END OF THE YEAR	\$ <u>15,160</u>	\$ <u>613</u>

See accompanying notes to the financial statements.

BOARD OF TRUSTEES  
FIRST-ST. ANDREW'S UNITED CHURCH  
NOTES TO THE FINANCIAL STATEMENTS  
AS AT DECEMBER 31, 2017  
"UNAUDITED"

1. **BOARD OF TRUSTEES**

These financial statements report the activities of the investments empowered to the Board of Trustees of First-St. Andrew's United Church. They do not report the assets or activities related to the operations and administration of the Church.

2. **BASIS OF PRESENTATION**

The financial statements have been prepared using Canadian standards for not-for-profit organizations.

The financial statements are presented on a fund basis. The revenue, expenditures & activities of the funds are reported directly within each fund. The funds are restricted to their intended use as described below:

***Proudfoot Legacy Fund***

To operate the general activities of the Board of Trustees, to provide revenue in support of Council operations and to support capital and the other projects as approved by Council.

***Restricted Funds***

***Clark Fund***

To provide support for continuing education.

***Wm & J Brown Fund – Youth***

To support the activities of the Youth of First-St. Andrew's United Church.

***C. Wilson Fund***

To provide support to organ apprentice music programs.

***Eberhard Memorial Music Scholarship Fund***

To provide support for vocal music scholarships.

***Bass Fund***

To provide support for the day to day operations of the Church.

3. **SIGNIFICANT ACCOUNTING POLICIES**

***Investments***

The Board of Trustees investments are carried at market value. These investments include amounts in Bonds, Notes, Guaranteed Investment Certificates, Equity Stocks, Mutual Funds, Exchange Traded Funds and Preferred Stocks.

BOARD OF TRUSTEES  
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3. **SIGNIFICANT ACCOUNTING POLICIES (continued)**

***Revenue Recognition***

Revenue is recognized in the period to which it relates on an accrual basis.

Increases (decreases) in the market value of investments are recognized in the year and includes realized and unrealized gains and losses.

***Use of Estimates***

The preparation of the financial statements that are in accordance with Canadian generally accepted accounting principles requires the Board of Trustees to make estimates and assumptions that are based on currently available information. Such estimates and assumptions may affect the reported amounts of assets, liabilities and fund balances as at the reporting date, and the reported amounts of revenue and expenditures during the fiscal period. Actual results could differ from the estimates and the assumptions used.

4. **RELATED PARTY TRANSACTIONS**

Due from Council represents the amounts receivable from First-St. Andrew's United Church.

	<u>2017</u>	<u>2016</u>
From the Proudfoot Legacy Fund	\$ <u>397</u>	\$ <u>-0-</u>

Due to Council represents the amounts owing to First-St. Andrew's United Church.

	<u>2017</u>	<u>2016</u>
From the Wm. & J. Brown Fund – Youth	\$ 2,105	\$ 11,984
From the Proudfoot Legacy Fund	12,343	36,531
From the Clark Fund	1,238	-0-
From the Eberhard Memorial Music Scholarship Fund	<u>326</u>	<u>-0-</u>
	\$ <u>16,012</u>	\$ <u>48,515</u>

Transfers to Council represent amounts paid or payable to First-St. Andrew's United Church, pursuant to any direction lawfully given by Council and/or the Congregation.

	<u>2017</u>	<u>2016</u>
To the Capital Reserve Fund	\$ -0-	\$ 8,797
To the Operating Fund	<u>151,626</u>	<u>102,734</u>
Total Transfers from the Proudfoot Legacy Fund	151,626	111,531
To the Operating Fund from the Wm. & J. Brown Fund – Youth	30,800	21,984
To the Clark Fund from the Clark Fund	4,277	1,000
To the Eberhard Scholarship Fund from		
The Eberhard Memorial Music Scholarship Fund	<u>326</u>	<u>1,000</u>
Total Transfers to Council	\$ <u>187,029</u>	\$ <u>135,515</u>



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FIRST-ST. ANDREW'S UNITED CHURCH  
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4. **RELATED PARTY TRANSACTIONS (continued)**

Transfers from Council represent amounts received or receivable from First-St. Andrew's United Church, pursuant to any direction lawfully given by Council and/or the Congregation.

	<u>2017</u>	<u>2016</u>
From the Eberhard Memorial Music Scholarship Fund		
- Principal to the Eberhard Memorial Music Scholarship Fund	\$ 4,460	\$ 4,610
From the C. Wilson Trust Fund Principal to the C. Wilson Fund	<u>-0-</u>	<u>1,000</u>
Total Transfers from Council	\$ <u>4,460</u>	\$ <u>5,610</u>